

APPROVAL TO STUDY IN MALAYSIA & STUDENT PASS - DECLARATION FORM



The University of
Nottingham

UNITED KINGDOM • CHINA • MALAYSIA

Details of Student Pass and Entry Visa Application

I understand that The University of Nottingham Campus Malaysia Campus will apply for approval of my Student Pass and Multiple Entry Visa (optional) on my behalf, on the terms set out below: -

(1) BEFORE LEAVING YOUR COUNTRY

Documents to be submitted together with **Student Pass Declaration Form**

- ✓ Students Consent Letter/Declaration Form
- ✓ Letter of Undertaking
- ✓ Pre-health examination form and X-ray
- ✓ Four (4) passport-size photographs with **blue background** (50mm height x 35mm wide)
- ✓ Three (3) photocopies of valid passport. This must include all pages, including blank pages and your passport must be valid for at least eighteen months (18 months) from the expected date of entry
- ✓ Two (2) **certified true copies** of final academic certificates/transcripts in English
 - For academic certificates/transcripts in other languages - a **certified true copy** of the English translation must be submitted together with the original version
- ✓ No Objection Certificate (NOC) for students from Sub-Saharan Africa/Eligibility Letter for Nigerian students (if applicable) and scratch card.
- ✓ Proof of Payment/Bank Draft of up to RM2,500 (refer to the checklist/website for further information)
- ✓ For transfer student/students who previously studied in Malaysia are required to provide the following additional documents:
 - Clearance letter, Attendance report and Academic results from the previous Institution.

(2) ON ARRIVAL – REGISTRATION DAY

- ✓ Visit the International Office, collect your welcome pack and make arrangements for on campus medical and x-ray screening. Please liaise with the International Office staff on this.
 - ✓ You may choose to open your bank account at this point. Please provide your original passport to the International Office for them to issue you a bank letter.
 - ✓ Multiple Entry Visa fee or Journey-Performed Visa fee (if applicable) – must be paid in cash after endorsement of the student visa sticker is done. Payment can be made to the finance office.
 - ✓ Submit your passport to the Visa Office once your medical has passed. You may get an update of your health test from the on campus clinic 2 days after the completion of your X-ray.
- ☐ I understand that due to the new Ministry of Higher Education and Malaysian Immigration ruling, I will only be able to enter Malaysia and register with the University after receiving the approval letter to study in Malaysia. The University will not be liable for any action taken by the Malaysian Immigration Authorities if I decided to ignore this ruling.
- ☐ I have read and understand the processing fees and the requirement for an International student. Any other additional fees/costs incurred and not mentioned in the 'Important Information for International Students' information sheet will be borne by students.
- ☐ I am also aware and have read carefully the important information provided in the '**APPROVAL TO STUDY IN MALAYSIA & STUDENT PASS**' document.

Details on Airport Arrival

- ☐ I understand that I need to provide online details **of my arrival** at least **one (3) working days** before my travel date.
- ☐ I am aware that there is no University Representative to assist me with Airport Clearance on the day of my arrival.

Please return all documents listed in (1) above and this form, by courier, to arrive at least three (3) months before the registration day of your academic course –

Student Visa Office, The University of Nottingham Malaysia Campus, Jalan Broga, 43500 Semenyih, Selangor, Malaysia.

Please write CLEARLY.

Full Name : _____

Address : _____

Telephone Number: _____

Email Address(es): _____

Date : _____

Please state the nearest Malaysian Embassy/ Consulate for **Entry Visa** application (**For China Nationals Only**):