



University of  
Nottingham

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20  
years

# Dynamics of leadership and change management

9 September 2020  
Royale Chulan Hotel,  
Kuala Lumpur





# Dynamics of leadership and change management

You are a manager, what's next? Demonstrating effective leadership skills when championing organisational change is an acquired ability. Participants must appreciate one's own leadership attributes and reflect how they influence efforts towards organisational change. Leadership and change are inter-related and managers as leaders must demonstrate capabilities in developing organisation change initiatives to remain competitive.

## Programme Synopsis

This programme explores key issues in leadership and change management. The topics covered will include leadership dynamics and its impact on change management. Demonstrating leadership decision capabilities when instituting change management strategies. Effective leadership engagement abilities with stakeholders when managing conflicts and making change decisions. Understanding that change is a team effort requiring effective engagement with various stakeholders. This module also discusses, and debates change management capabilities that is inclusive and transparent.

## Learning Outcome

After completing the modules, you will be able to:

- Demonstrate effective leadership competencies in implementing and managing change.
- Demonstrate the importance of team dynamics when instituting strategic change in employee mind-set and operations.
- Develop analytical, problem solving and presentation skills.
- Understand the role of leadership in change landscape
- Utilise decision tools in planning and problem resolution.

## Delivery Method

### Methods of teaching and assessment

- Flipchart presentations for brainstorming
- Group discussions
- Hands-on case studies
- PowerPoint presentations
- Presentation from participants

## Target Groups

It is designed for junior or newly promoted managers who aspire to develop competencies in change and leadership. Hence, participants are better prepared when taking charge of change management activities and in managing employee concerns during the change process.

## Programme trainer



### Dr Mathew Abraham

Dr Mathew is an Associate Professor of Organisation Behaviour at Nottingham University Business School Malaysia. Prior to his current higher education academic portfolio, he was a HR practitioner in a medium sized logistics company for 8 years. Dr Mathew's area of teaching expertise for 20 years is in Management, Organisation Behaviour and HRM. In addition, he has also vast experience in faculty and school administration. He has held directorship positions for both undergraduate and postgraduate degree course management. He has conducted executive education programmes on new leaders' development and change management for companies such as Gleneagles, AstraZeneca, MMC Corporation, UEM Sunrise and JPA. He currently does research on HRM practices in SMEs. He is a Fellow of the Higher Education Academy, UK and a Malaysian HRDF (Human Resource Development Fund) Certified Trainer.

## Further information

To find out more about this programme, please contact Nottingham University Business School (NUBS) Malaysia Executive Education or visit our website

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nottingham.edu.my/Business/ExecutiveEducation

## Programme outline

Day/Date	Time	Programme details
<b>Day 1</b>		
<b>Wednesday 9 September</b>	8.30-9am	Registration
	9-10.30am	<b>Introduction and workshop aims</b> <ul style="list-style-type: none"><li>▪ Are you a boss (manager) or a leader?</li><li>▪ Knowing what you do as a manager</li><li>▪ Leadership (coaching) styles and employee engagement</li></ul>
	10.30-10.45am	Tea break
	10.45am-12.45pm	<b>Managing change as a leader</b> <ul style="list-style-type: none"><li>▪ Barriers to change and overcoming resistance/conflicts</li><li>▪ Competencies of change leadership</li><li>▪ Forces of change</li><li>▪ Managing the change cycle</li></ul> Breakout activity
	12.45-1.30pm	Lunch
	1.30-3.30pm	<b>Coaching for decision making and problem solving</b> <ul style="list-style-type: none"><li>▪ Decision criteria to optimise results</li><li>▪ Decoding problems</li><li>▪ Models for decision making</li></ul> Breakout activity
	3.30-3.45pm	Tea break
	3.45-5.15pm	<b>Competent team leadership = good results</b> <ul style="list-style-type: none"><li>▪ Effective qualities of team leaders</li><li>▪ Team formation dynamics</li></ul> Breakout activity
	5.15-5.30pm	Recap and personal action plan



# Programme registration form 2020

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### Fee

Early bird price: RM1,400/person

Normal price: RM1,500/person

Group of three and above: RM1,200/person (for more than three delegates attending from the same company/institution)

### Registration and payment

The registration form must be fully completed and signed and must be received by Nottingham University Business School before **24 August 2020** together with your payment.

A/C Name: The University of Nottingham in Malaysia Sdn Bhd  
Bank: HSBC Bank (M) Bhd  
Bank Address: KL Main Office, 2 Lebu Ampang, 50100 Kuala Lumpur  
Branch: Kuala Lumpur  
Swift Code: HBMBMYKL  
Account No.: 301-879391-101

Please send the registration form together with payment details to:

Nottingham University Business School  
University of Nottingham Malaysia  
Jalan Broga, 43500 Semenyih, Selangor, Malaysia

### Human Resources Development Fund (HRDF) claims

- The course fees may be claimed under Skim Bantuan Latihan (SBL) of HRDF subject to terms and conditions.
- Organisations wishing to claim HRDF can submit this brochure to HRDF for approval. The brochure contains the necessary information for HRDF to process.

### Terms and conditions

If the designated participant cannot attend the workshop, a substitute attendee is permitted. However if a confirmed participant or substitute attendee does not attend the workshop, the fee is still liable in full. Changes in the workshop date, venue, time, trainers and fees can occur from time to time and the organiser reserves the right to reschedule/cancel the workshop and/or amend any information in this brochure. In any circumstances, the organiser's liability is limited only to the refund of paid registration fee.

### Certificate of completion

Upon completion of the programme you will receive a Certificate of Completion from the University of Nottingham Malaysia.

The University of Nottingham in Malaysia Sdn Bhd  
is a HRDF Certified Training Provider.



The University of Nottingham has made every effort to ensure that the information in this leaflet was accurate when published. Please note, however, that the nature of the content means that it is subject to change from time to time, and you should therefore consider the information to be guiding rather than definitive.

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e: [alternativeformats@nottingham.ac.uk](mailto:alternativeformats@nottingham.ac.uk)

# General information

Programme name

Full name

Name you want to be referred to

Male/female

IC number (passport for non-Malaysians)

Nationality

Date of birth (day/month/year)

Position in organisation

Department in organisation

Name of organisation

Address of organisation

Work telephone number

Mobile telephone number (personal)

Email (office)

Email (personal)

# Objectives

What do you hope to gain from this programme?

## Work experience

Please list your job roles starting with your current position. If all positions are in the same company, please give the major promotional sequence.

Name of organisation	Last position	From (year)	To (year)
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Name of organisation	Last position	From (year)	To (year)

## Education

Please list highest qualifications obtained.

Name of institution	Qualification	Year obtained
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Name of institution	Qualification	Year obtained

## Administration

Do you require a vegetarian diet?  Yes  No

How did you learn about this programme?  Website  Email notification  Other (please specify)

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I confirm that all the information provided in this application is accurate:

Signature of applicant

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Date (day/year/month)

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