



BY APPOINTMENT TO
H.M. QUEEN ELIZABETH II
ROBE MAKERS



BY APPOINTMENT TO
H.R.H. THE DUKE OF EDINBURGH
ROBE MAKERS



BY APPOINTMENT TO
H.R.H. THE PRINCE OF WALES
ROBE MAKERS

Ede & Ravenscroft

FOUNDED 1689

OFFICIAL ROBEMAKER FOR YOUR GRADUATION CEREMONY
UNIVERSITY OF NOTTINGHAM MALAYSIA CAMPUS
18th – 19th JUNE 2022

Thank you for ordering your robes from Ede And Ravenscroft (M) Sdn Bhd.
Please read each section carefully before completing and returning.

HOW TO ORDER YOUR ROBES

Please complete page 3 & 4 and return the whole page 3 & 4 with the appropriate fee. Orders must reach us before **3rd June 2022** with payments enclosed to EDE AND RAVENSCROFT (M) SDN BHD. We will acknowledge receipt of your order as soon as possible.

AT THE CEREMONY

Rented robes will be available for collection at the counter provided by the university prior to the ceremony and should be returned there **together with the scroll** after the ceremony.

MODE OF PAYMENT

Payment for the orders can be done through:-

- a. Cheques
- b. Bank Draft / Bankers Cheque
- c. Cash in directly or MB2U transfer into any May Bank Berhad Branches in Malaysia
 - ⇒ A/c No. ~ 514347016549
 - ⇒ Payable to ~ Ede And Ravenscroft (M) Sdn Bhd

NOTE: a. For Payment by cheque, please write your name, contact number and your university's name at the back of the cheque.
b. Please attach the original copy of the Bank in Slip with the page 3 & write your name at the bank slip. You may keep a photocopy for your reference.

STUDENT GRADUATION PACKS

5 choices of graduation packs are offered to the graduates. They are as per below:-

PACK A – RENTAL OF GRADUATION ATTIRE ONLY

Full Set (Robe, Hood, Hat & Scroll) RM130.00

* ALL ROBES & SCROLL TO BE RETURNED ON THE SAME DAY OF THE CEREMONY.

PACK B – RENTAL OF GRADUATION ATTIRE PLUS STAGE, GROUP AND INDIVIDUAL PORTRAITS

Full Set (Robe, Hood, Hat & Scroll) RM130.00 PLUS Photography RM120.00:-

- ✓ Nottingham University Group Photo (8R – 1 copy)
- ✓ Stage Receiving Award (2 different positions on stage one 8R copy for each position)
- ✓ Individual Portrait (10R – 1 copy, 8R – 1 copy, 6R – 1 copy, 4R – 2 copies) plus cd soft copy

Total Payable: RM250.00

PACK C - RENTAL OF GRADUATION ATTIRE PLUS STAGE, GROUP, INDIVIDUAL PORTRAIT AND FAMILY PORTRAITS

Full Set (Robe, Hood, Hat & Scroll) RM130.00 PLUS Photography RM220.00:-

- ✓ Nottingham University Group Photo (8R – 1 copy)
- ✓ Stage Receiving Award (2 different positions on stage, one 8R copy for each position)
- ✓ Individual Portrait (10R – 1 copy, 8R – 1 copy, 6R – 1 copy, 4R – 2 copies) plus cd soft copy
- ✓ Family Portrait (10R – 1 copy, 8R – 1 copy, 6R – 1 copy, 4R – 2 copies) plus cd soft copy

Total payable: RM350.00

PACK D - RENTAL OF GRADUATION ATTIRE PLUS STAGE, GROUP, INDIVIDUAL PORTRAIT AND 2 FAMILY PORTRAITS

Full Set (Robe, Hood, Hat & Scroll) RM130.00 PLUS Photography RM 320.00:-

- ✓ Nottingham University Group Photo (8R – 1 copy)
- ✓ Stage Receiving Award (2 different positions on stage, one 8R copy for each position)
- ✓ Individual Portrait (10R – 1 copy, 8R – 1 copy, 6R – 1 copy, 4R – 2 copies) plus cd soft copy
- ✓ TWO Family Portrait (10R-2 copies, 8R-2 copies, 6R-2 copies, 4R-4 copies) plus cd soft copy

Total payable: RM450.00

PACK E - RENTAL OF GRADUATION ATTIRE PLUS STAGE, GROUP, INDIVIDUAL PORTRAIT AND 3 FAMILY PORTRAITS

Full Set (Robe, Hood, Hat & Scroll) RM130.00 PLUS Photography RM400.00:-

- ✓ Nottingham University Group Photo (8R – 1 copy)
- ✓ Stage Receiving Award (2 different positions on stage, one 8R copy for each position)
- ✓ Individual Portrait (10R – 1 copy, 8R – 1 copy, 6R – 1 copy, 4R – 2 copies) plus cd soft copy
- ✓ THREE Family Portrait (10R-3 copies, 8R-3 copies, 6R-3 copies, 4R-6 copies) plus cd soft copy

Total payable: RM530.00

* **FOR PHOTOGRAPHS SENDING OVERSEA ADDRESS PLEASE PAY EXTRA RM60.00 COURIER FEE.**

THE COLLECTION AND THE RETURNING OF THE ATTIRE WILL BE DONE AT:-

Date : 18th – 19th June 2022
Place : BACC (Bangi Convention Centre)

OPTIONAL (FOR ADDITIONAL TIME ONLY)

You may take the robe 4 days earlier and return it 10 days after the ceremony with an additional charge of **RM100.00**. The earliest date of collection would be from 14-6-2022, and the last date to return would be 25-6-2022. Collection and returning for additional time will be at EDE AND RAVENSCROFT (M) SDN BHD. **Please return the scroll also.**

Email completed order forms to reach us before 3rd June 2022 with payments enclosed to EDE AND RAVENSCROFT (M) SDN BHD to the attention of:-

Customer Service Dept:

Ede and Ravenscroft (M) Sdn Bhd
Block F, 1st Floor, 16-1-2, Diamond Square,
Jalan Semarak Api 3, off Jalan Gombak,
53000, Kuala Lumpur, Malaysia.

Tel: +603-4021 2000 / 4021 3000 | Email: enrm1689@gmail.com

Office hours: Mon-Fri: 11am-5pm / Sat: 11am-2pm / Closed on Sunday & Public Holidays

UNIVERSITY OF NOTTINGHAM MALAYSIA CAMPUS

~ 18th – 19th JUNE 2022 ~

ROBE ORDER FORM

Graduate's Name : _____

Graduand of (*State Level & Course): _____

Telephone No: (H/P) _____ Email: _____

Height: _____ Feet/cm

Total Payment : RM _____ Bank Draft/Bank-in-Slip No./Cheque No.: _____

PLEASE TICK YOUR PREFERRED OPTION

PACK A - RENTAL OF GRADUATION ATTIRE & SCROLL ONLY - RM130.00		PACK B - RENTAL OF GRADUATION ATTIRE & SCROLL- RM130.00 PLUS PHOTOGRAPHY (STAGE, GROUP AND INDIVIDUAL PORTRAITS) - RM120.00 Total: RM250.00	
PACK C - RENTAL OF GRADUATION ATTIRE & SCROLL -RM130.00 PLUS PHOTOGRAPHY (STAGE, GROUP, INDIVIDUAL PORTRAITS AND FAMILY PORTRAITS) - RM220.00 Total: RM350.00		PACK D - RENTAL OF GRADUATION ATTIRE & SCROLL-RM130.00 PLUS PHOTOGRAPHY (STAGE, GROUP, INDIVIDUAL PORTRAITS AND 2 FAMILY PORTRAITS) - RM320.00 Total: RM450.00	
PACK E - RENTAL OF GRADUATION ATTIRE & SCROLL-RM130.00 PLUS PHOTOGRAPHY (STAGE, GROUP, INDIVIDUAL PORTRAITS AND 3 FAMILY PORTRAITS) - RM400.00 Total: RM530.00		* Additional Time - RM100.00 for 2 weeks	

PLEASE TICK YOUR CEREMONY

Ceremony 1 18 June 2022, 10.00am		Ceremony 2 18 June 2022, 1.30pm		Ceremony 3 18 June 2022, 4.30pm	
Ceremony 4 19 June 2022, 10.00am		Ceremony 5 19 June 2022, 1.30pm		Ceremony 6 19 June 2022, 4.30pm	

Please send your robe order form (Page.3) with enclosed payment to enrm1689@gmail.com

EDE AND RAVENSCROFT (M) SDN BHD
Block F, 1st Floor, 16-1-2, Diamond Square,
Jalan Semarak Api 3, off Jalan Gombak, 53000 Kuala Lumpur, Malaysia.
Tel: +603-4021 2000/ 4021 3000 | Email : enrm1689@gmail.com

NOTT

Please write your **Name & Address** below clearly (all caps).
 This slip as a receipt will be returned back to you as addressed below
 & pls bring this receipt on the ceremony day.

TO:

Package:

FOR OFFICIAL USE:

Paid: _____

Ref no. for office use only