



**REGISTRATION AND INDUCTION PROGRAMME  
FOR NEW STUDENTS  
FOUNDATION PROGRAMME  
September 2019 Intake**

**September 5, 2019 (Thursday)**

Time	Event	Venue
9.30 am – 4.30 pm	Registration and Fees Payment	<b>Block F1</b> Central Administration

**September 6, 2019 (Friday)**

Time	Event	Venue	Grouping
9.30am – 10.00am	Welcome Speech by <b>Professor Graham Kendall</b> , CEO & Provost	<b>F3A12</b> Block F3	<b>Foundation Programme in Engineering</b>  <b>Foundation in Science</b>
10.00am – 10.10am	Welcome Speech by <b>Sara Siddiqi</b> , President of Student Association		
10.10am – 10.20am	<b>Break</b>		
10.20am – 10.35am	<b>Central Administration Induction:</b> Introduction to Student Services by <b>Ms. Mavis Mei Lin Tsang</b> , Director of Student Experience		
10.35am – 10.50am	Wellbeing and Learning Support by <b>WellBeing &amp; Learning Team</b> , WellBeing & Learning Support		
10.50am – 11.05am	Security Matters by <b>Wan Nurhafiz</b> , Security Manager		
11.05am – 11.20am	Health & Safety Matters by <b>Mr. Nor Raimy Ismail</b> , Safety Officer		
11.20am – 11.40am	Briefing on Computer Services for New Students by <b>Ms. Putri Nor Atteya Nor Azmi</b> , IT.Support Services		
11.40am – 12.00pm	Briefing on Library Services for New Students by <b>Reference &amp; User Education Team</b> , Library		
12.00pm – 12.30pm	Briefing on Campus Transportation & Campus Cash Card by <b>Mr. Law Kok Keong</b> , Campus Service Senior Manager		
9.30am – 9.50am	Briefing on Computer Services for New Students by <b>Ms. Putri Nor Atteya Nor Azmi</b> , IT.Support Services	<b>F3A08</b> Block F3	<b>Foundation in Arts and Education</b>  <b>Foundation Programme in Business and Management</b>
9.50am – 10.00am	Welcome Speech by <b>Sara Siddiqi</b> , President of Student Association		
10.00am – 10.25am	Welcome Speech by <b>Professor Graham Kendall</b> , CEO & Provost		
10.25 am – 10.40 am	<b>Break</b>		
10.40am – 11.00am	Briefing on Library Services for New Students by <b>Reference &amp; User Education Team</b> , Library		
11.00am – 11.30am	Briefing on Campus Transportation & Campus Cash Card by <b>Mr. Law Kok Keong</b> , Campus Service Senior Manager		
11.30am – 11.45am	<b>Central Administration Induction:</b> Introduction to Student Services by <b>Ms. Mavis Mei Lin Tsang</b> , Director of Student Experience		
11.45am – 12.00pm	Wellbeing and Learning Support by <b>WellBeing &amp; Learning Team</b> , WellBeing & Learning Support		
12.00pm – 12.15pm	Security Matters by <b>Wan Nurhafiz</b> , Security Manager		
12.15pm – 12.30pm	Health & Safety Matters by <b>Mr. Nor Raimy Ismail</b> , Safety Officer		

<b>Faculty Inductions:</b>		
<b>Science and Engineering Foundation Programme</b>		
<b>3.00pm- 3.20pm</b>	Welcome Speech by <b>Prof. Andy Chan Tak Yee</b> , <i>Dean of the Faculty of Science &amp; Engineering</i>	<b>F3A12</b> , Block F3
<b>3.20pm- 4.30pm</b>	Foundation in Engineering Programme Induction by <b>Prof. Khiew Poi Sim</b> , <i>Head of Department</i>	
<b>3.20pm- 4.30pm</b>	Foundation in Science Programme Induction by <b>Mr. Jaya Kumar Karunagharan</b> , <i>Head of Programme</i>	<b>F3A04</b> , Block F3
<b>Business/Arts Foundation Programme</b>		
<b>3.00pm-3.15pm</b>	Welcome Speech by <b>Prof. Lee Chew Ging</b> , <i>Dean of the Faculty of Arts and Social Sciences</i>	<b>F3A08</b> , Block F3
<b>3.15pm- 3.30pm</b>	Welcome Speech by <b>Ms. Saleha Abdul Rahman</b> , <i>Head, Centre for English Language &amp; Foundation Education</i>	<b>F3A08</b> , Block F3
<b>3.30pm- 4.30pm</b>	Foundation in Business & Management Programme Induction by <b>Ms. Mandy Sim</b> , <i>Admissions Tutor</i>	<b>F3A08</b> , Block F3
<b>3.30pm- 4.30pm</b>	Foundation in Arts & Education Programme Induction by <b>Ms. Yuhana Yusof</b> , <i>Admissions Tutor</i>	<b>F3B04</b> , Block F3

<b>International Office Induction (For International Students only):</b>		
<b>4.30pm- 4.40pm</b>	<b>Ms Prem Minder Kaur Nashpal</b> , <i>Head of International Student Support</i>	<b>F3A04</b> , Block F3
<b>4.40pm- 4.50pm</b>	Banking and Health Insurance by <b>Ms Rita Vengidesan</b> , <i>International Student Support</i>	<b>F3A04</b> , Block F3
<b>4.50pm- 5.10pm</b>	Visa & Immigration Matters by <b>Mr Abdul Rahim V.Kalidasan Abdullah</b> , <i>Manager of Visa Office</i>	<b>F3A04</b> , Block F3
<b>5.10pm- 5.30pm</b>	Welcome Speech by <i>SA International Officer (Student Ambassadors)</i>	<b>F3A04</b> , Block F3

### **September 10, 2019 (Tuesday)**

<b>6.00pm-7.00pm</b>	Briefing on Accommodation for New Students by Accommodation Office & Hall Tutors	<b>F3A12</b> , Block F3
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*\*Note: Lectures will commence from Tuesday, 10 September 2019.*