

Programme registration form 2017



The University of
Nottingham

UNITED KINGDOM • CHINA • MALAYSIA

Finance for non-finance managers at SMEs

8-9 August 2017

Pullman Kuala Lumpur City Centre Hotel and Residences

Fee

Early bird price: RM2,500/person + GST (6%)

Normal price: RM2,600/person + GST (6%)

Group of three and above: RM2,200/person + GST (6%) (for more than three delegates attending from the same company/institution)

The programme fee covers tuition, case materials, and tea breaks.

Registration and payment

The registration form must be fully completed and signed and must be received by Nottingham University Business School before 24 July 2017 together with your payment.

A/C Name: The University of Nottingham in Malaysia Sdn Bhd

Bank: HSBC Bank (M) Bhd

Bank Address: KL Main Office, 2 Lebuhr Ampang, 50100 Kuala Lumpur

Branch: Kuala Lumpur

Swift Code: HBMBMYKL

Account No.: 301-879391-101

Please send the registration form together with payment details to:

Nottingham University Business School

The University of Nottingham Malaysia Campus

Jalan Broga, 43500 Semenyih, Selangor, Malaysia

Human Resources Development Fund (HRDF) claims

- The course fees may be claimed under Skim Bantuan Latihan (SBL) of HRDF subject to terms and conditions.
- Organisations wishing to claim HRDF can submit this brochure to HRDF for approval. The brochure contains the necessary information for HRDF to process.

Terms and conditions

If the designated participant cannot attend the workshop, a substitute attendee is permitted. However if a confirmed participant or substitute attendee does not attend the workshop, the fee is still liable in full.

Changes in the workshop date, venue, time, trainers and fees can occur from time to time and the organiser reserves the right to reschedule/cancel the workshop and/or amend any information in this brochure. In any circumstances, the organiser's liability is limited only to the refund of paid registration fee.

Certificate of participation

Upon completion of the programme you will receive a Certificate of Participation from The University of Nottingham Malaysia Campus.

The University of Nottingham in Malaysia Sdn Bhd
is a HRDF Certified Training Provider.



The University of Nottingham has made every effort to ensure that the information in this leaflet was accurate when published. Please note, however, that the nature of the content means that it is subject to change from time to time, and you should therefore consider the information to be guiding rather than definitive.

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t: +44 (0)115 951 5559

e: alternativeformats@nottingham.ac.uk

General information

Programme name

Full name

Name you want to be referred to

Male/female

IC number (passport for non-Malaysians)

Nationality

Date of birth (day/month/year)

Position in organisation

Department in organisation

Name of organisation

Address of organisation

Work telephone number

Mobile telephone number (personal)

Email (office)

Email (personal)

Objectives

What do you hope to gain from this programme?

Work experience

Please list your job roles starting with your current position. If all positions are in the same company, please give the major promotional sequence.

| Name of organisation | Last position | From (year) | To (year) |
|----------------------|---------------|-------------|-----------|
|----------------------|---------------|-------------|-----------|

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Education

Please list highest qualifications obtained.

| Name of institution | Qualification | Year obtained |
|---------------------|---------------|---------------|
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Administration

Do you require a vegetarian diet? ☐ Yes ☐ No

How did you learn about this programme? ☐ Website ☐ Email notification ☐ Other (please specify)

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I confirm that all the information provided in this application is accurate:

Signature of applicant

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Date (day/year/month)

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