

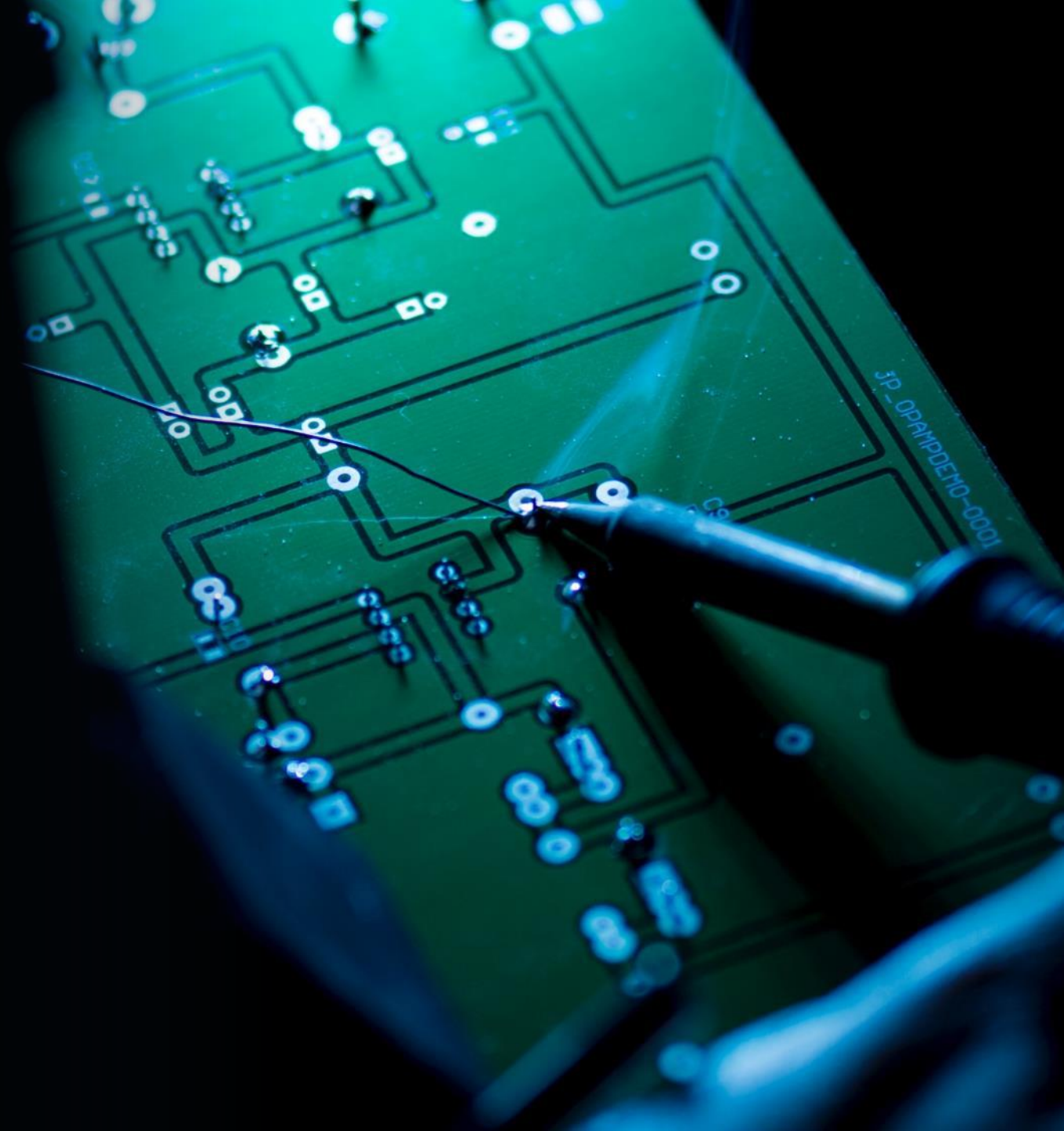


University of  
Nottingham

UK | CHINA | MALAYSIA

# IT SERVICES

- NOTTINGHAM HUB
- MOODLE
- WIFI ACCESS
- IT SERVICE DESK
- PRINTING SERVICES
- ONLINE ATTENDANCE (INSTATT)
- TCR (TEACHING COMPUTER ROOM)





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# NOTTINGHAM HUB

NURULASHIKIN ABDUL RAHIM



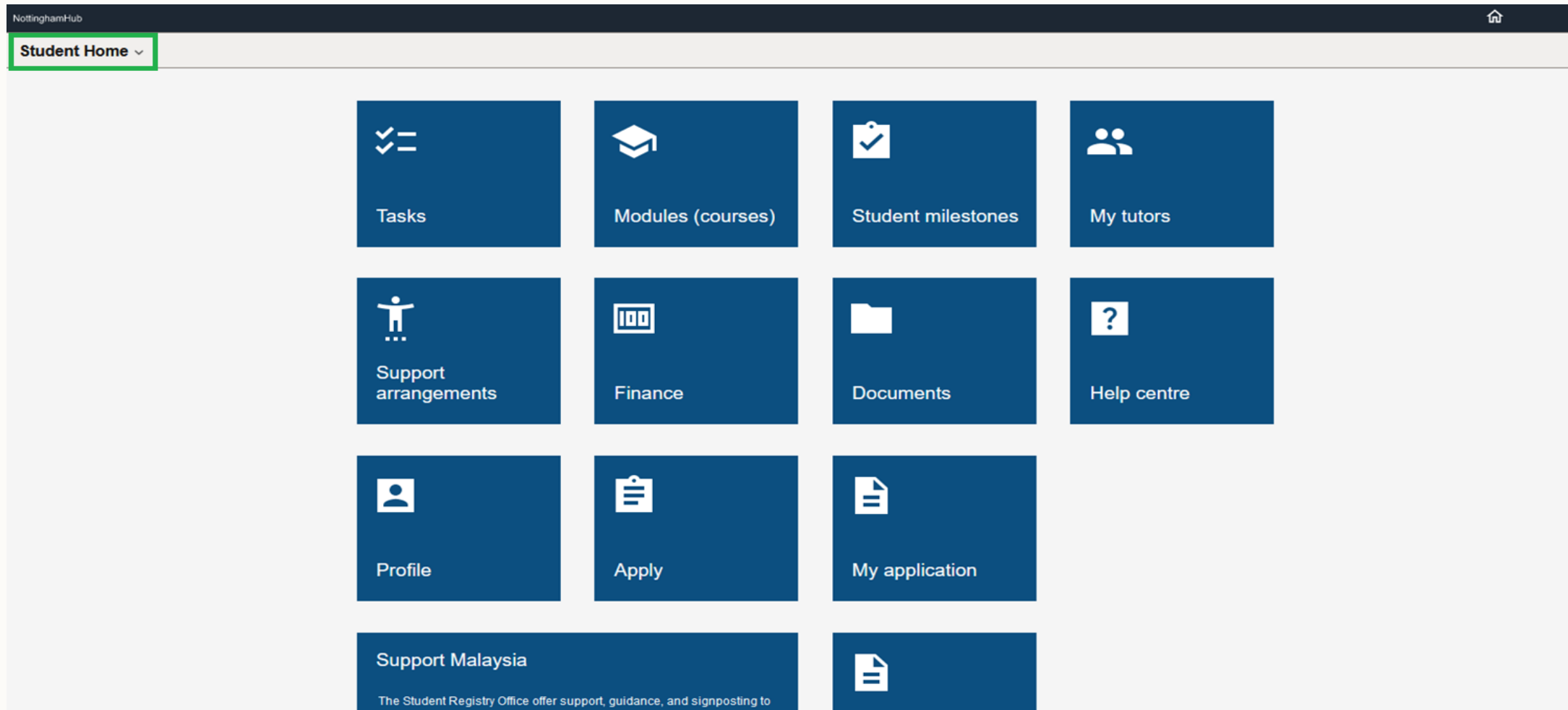
# NOTTINGHAM HUB

- `hub.nottingham.edu.my`
- Kindly use your activated student's username to login. This to ensure that you get full view of student's landing page
- You can ignore your previous applicant username since that was only meant for your application only

The screenshot shows the NottinghamHub login interface. At the top left is the University of Nottingham logo, which includes a stylized castle icon and the text 'University of Nottingham' followed by 'UK | CHINA | MALAYSIA'. Below this is the title 'NottinghamHub' with the subtitle '(Campus Solutions)' in parentheses. The login form consists of two input fields: 'Username' and 'Password'. Below these fields is a dark blue 'Sign in' button. Under the button is a link that says 'Problem signing in?'. At the bottom of the form is a button labeled 'Apply for a course'.



# NOTTINGHAM HUB



## NOTTINGHAM HUB STUDENT'S LANDING PAGE



# NOTTINGHAM HUB

NottinghamHub



Student Home ▾

 Tasks	 Modules (courses)	 Student milestones	 My tutors
 Support arrangements	 Finance	 Documents	 Help centre
 Profile	 Apply	 My application	
 Support Malaysia <small>The Student Registry Office offer support, guidance, and signposting to</small>			

## NOTTINGHAM HUB STUDENT'S LANDING PAGE



# NOTTINGHAM HUB

NottinghamHub

Student Home ▾

Tasks

Modules (courses)

Student milestones

My tutors

Support arrangements

Finance

Documents

Help centre

Profile

Apply

My application

Support Malaysia  
The Student Registry Office offer support, guidance, and signposting to

< |

## Finance

Account balance	
Funding	
Anticipated aid details	
Account history	
Pay amount due	
Enrol in payment plan	
Manage bank details	
Invoices	
Payment history	
Optional purchases	

## NOTTINGHAM HUB STUDENT'S LANDING PAGE



# NOTTINGHAM HUB

NottinghamHub



Student Home ▾



Tasks



Modules (courses)



Student milestones



My tutors



Support  
arrangements



Finance



3

Documents



Help centre

Documents

No documents available.

Add a new document

\*Folder

Student - M5UFDAEA - Foundation Programme in Arts and Education 3 semesters ▾

Applicant - M5UFDAET - Foundation in Arts and Education - 2023 Academic Year

Applicant - M5UFDAES - Foundation in Arts and Education - 2023 Academic Year

Applicant - M5UFDAEA - Foundation in Arts and Education - 2024 Academic Year

Receipts

Student - M5UFDAEA - Foundation Programme in Arts and Education 3 semesters

\*Type

\*Label

Evidence for change to personal details ▾

Upload Document

## NOTTINGHAM HUB STUDENT'S LANDING PAGE



# NOTTINGHAM HUB

NottinghamHub



Student Home ▾



## Help centre

### Help Centre

Current Support Requests

### ▼ Support Type

- ☐ Extenuating Circumstances
- ☐ Academic Support
- ☐ Official Documents
- ☐ Academic Appeals
- ☐ Change of Circumstances
- ☐ Complaint
- ☐ Fees
- ☐ Finance Queries
- ☐ Financial Support
- ☐ Postgraduate Research Support
- ☐ Refunds
- ☐ Sponsorship Support
- ☐ Wellbeing & Learning Support



My tutors



Help centre

## NOTTINGHAM HUB STUDENT'S LANDING PAGE





# NOTTINGHAM HUB

## Students Account status

- The student's account will auto disabled 120 days after the **Student Registry Team** updates the student's status to **Completed**. After 90 days of expiry date (Leave Date), the account will be deleted by UK system.
- All services or access with/by the university account will stop once the account is disabled. Any extension of the email account usage is not allowed unless you're not completing the studies as the university account is not a lifetime usage compared to external email services (eg.Yahoo, Gmail).



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# MOODLE

NUR NATASYA NABILAH



# MOODLE

## Virtual Learning Environment



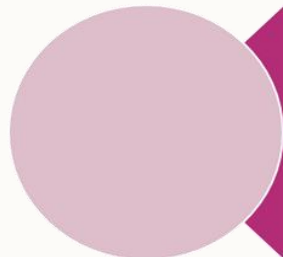
### Moodle

- Find Lecture Notes and Lecture Recordings
- Upload Assignments
- Reading List
- Moodle.nottingham.ac.uk



### Turnitin

- A tool for checking plagiarism
- Also known as Test your Text



### Microsoft Teams


- Virtual meeting platform
- Useful tool for collaboration, share files and content
- Live interactive lectures and tutorials



# Moodle


## What you need to know before Login to Moodle ?

- Students must have a university username and password
- To access to Moodle, go to <https://moodle.nottingham.ac.uk>
- **Please ensure you change your current password** (sent through your email) on <https://itaccounts.nottingham.ac.uk> before login into Moodle.



**University of Nottingham**  
UK | CHINA | MALAYSIA

[Lost password?](#)




University of Nottingham


Home Dashboard My Modules [Feedback](#) More ▾

Student


All ▾ Search Sort by course name ▾ Card ▾




[Key Moodle Basics Hub \(Learning Technology\)\(UNM\)](#)  
UNMC  
0% complete





[Security Awareness \(MY\)](#)  
Information Services  
71% complete



[Test Course for Amirah \(MY\)](#)  
UNMC  
**Hidden from students**



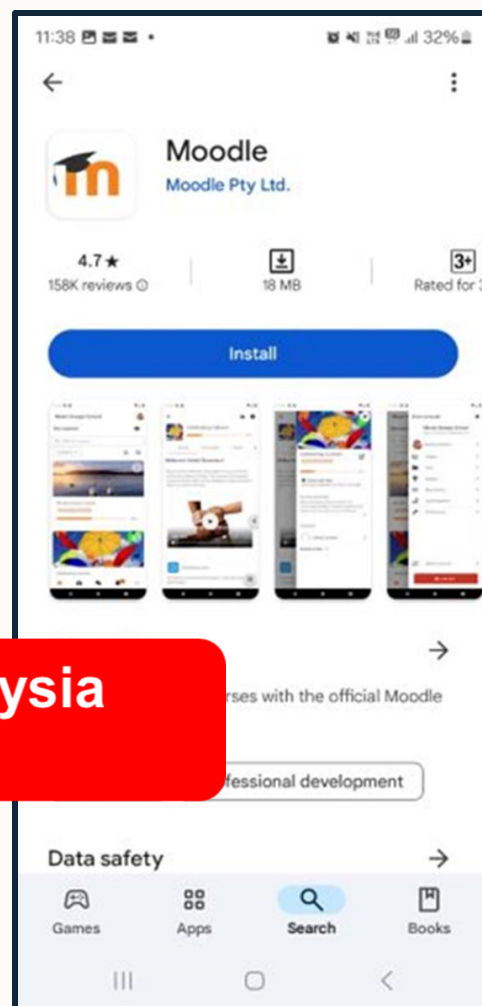
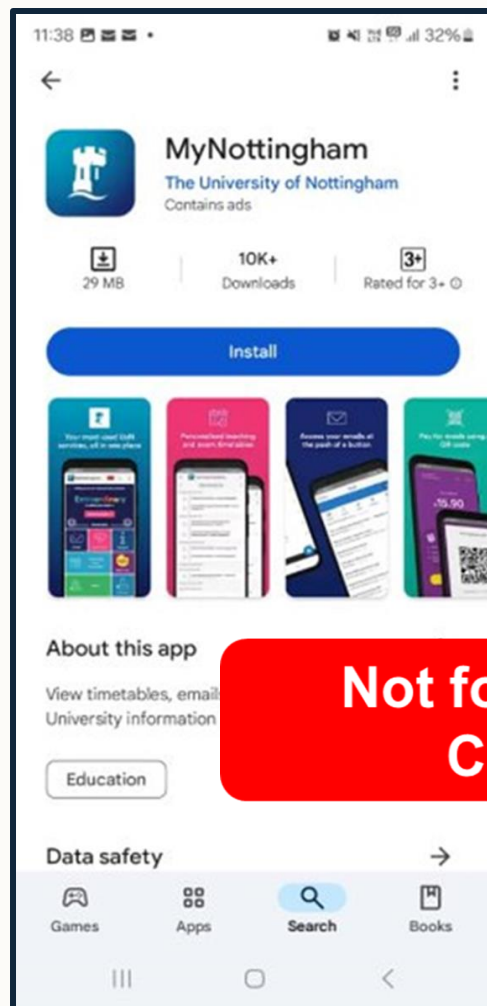






# MOODLE

## Reminder !!



**Not for Malaysia  
Campus**



# Moodle FAQ

Q: What to do if I cannot view my module in Moodle?

A: Please consult with your lecturer, if they have made the module visible for student.

Q: Where to go if I want to Add/Drop courses/subjects for my current semester?

A: Any Add/Drop session, please visit your faculty office and consult with the faculty admin for the process.



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# Wi-Fi ACCESS

IRA MAT DIN



# Wi-Fi ACCESS

- University Wi-Fi

- **Eduroam** is the main Wi-Fi network for all staff and students. Available in all 3 campuses (UK, China and Malaysia)
- Sign with [username@nottingham.edu.my](#) and key in your password
- Almost all the buildings inside the Malaysia campus are equipped with free Wi-Fi connection





# Wi-Fi ACCESS

- **Accommodation Wi-Fi** (outsourced)
  - **Eduroam** is also the Wi-Fi network for students staying in the campus accommodations
  - For assistance email **[sns@nottingham.edu.my](mailto:sns@nottingham.edu.my)** or log a ticket at **[snshelp.nottingham.edu.my](https://snshelp.nottingham.edu.my)**
  - Phone support: **(+603) 8924 8085 (24 hours)**
  - **SNS office: Nexus block ( Block J )**



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# IT SERVICE DESK

IRA MAT DIN



# IT SERVICE DESK

## ■ What Do We Support?

- Network and connectivity issues
- Account and Access Management- Email / IT Account / Multi Factor Authentication (MFA)
- Access Attendance App (INSTATT)
- MOODLE
- Systems – Moodle / NottinghamHub / Eform / Software Issue
- Print, scan and copy assistance



# IT SERVICE DESK



## What We Do Not Support

- Repairs or troubleshooting for personal devices
- Updates to personal data. Please contact Student Registry
- ITEM Loan- AV Systems, Laptop, Desktop, Accessories




# IT SERVICE DESK

## Operational Hours

**Monday – Friday (Working Day)**

8.30 am - 6.00 pm

**Saturday, Sunday & Public Holiday Closed**

- Our location
- F2 Block, 1<sup>st</sup> Floor
- +603 8924 8199
- (Ext 8199)
- ITServiceDesk@nottingham.edu.my
- Whatsapp us 





# IT SERVICE DESK







# IT SERVICE DESK

IT SERVICE DESK PLUS BOOTHS AT LIBRARY & LEARNING @ THE CORE

**MONDAY – THURSDAY**

**12PM – 4PM**

**CLOSED DURING PUBLIC HOLIDAY**





# IT SERVICE DESK

- If you need more IT Services assistance, you can attend
  - IT Drop-In Session as per below details:

**WEDNESDAY - THURSDAY**

**(16<sup>th</sup> – 17<sup>th</sup> April 2025)**

**2.30 pm – 4.30 pm**

**IT SERVICE BUILDING**





University of  
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# PRINTING SERVICES

PRINT, COPY & SCAN

SHAZRIL AZLY AHMAD



# PRINTING SERVICES

- These services are available when you are on campus
- The university has close to 90 Multi-Functional Printers (MFPs) all over the campus.
- You're able to release the print job at any available printer. Ensure to bring your student card.
- Printing credits and services become available once you completed the university username activation process
- Your printing credit is tied to your IT account as well as your student ID card.

**Please remember that any unused credit at the end of your studies, will not be refunded and is not transferable**



# PRINTING SERVICES



## Printing Assistance

### Canon Support

- 8:30 am -5:30 pm
- Monday-Friday
- Call (+603) 8924 8367






# PRINTING SERVICES

## How to Print


**Print**



Print

Copies:

**Printer** ⓘ



Secureprint on wsvmurps01.no...  
Ready

[Printer Properties](#)

You have the option to print either using the University computers or from your own device.

### Printing from University computers

- Please make sure the Printer name is **“Secureprint”**

### Printing from own device

- By using **Webprint.**



# PRINTING SERVICES

## Webprint



- **Webprint** is a website that allows remote printing
- You can send print jobs from your personal computer or mobile device.
- Go to [webprint.nottingham.edu.my](http://webprint.nottingham.edu.my) and login with your university credentials
- Login using your username only and password.

The screenshot shows the login interface for the University of Nottingham's uniFLOW system. In the top left corner is the University of Nottingham logo with the text 'UK | CHINA | MALAYSIA'. In the top right corner is the 'uniFLOW' logo. The main login area contains two input fields: 'User Name:' and 'Password:'. Below these fields is a checkbox labeled 'Keep me logged in on this device'. At the bottom of the login area is a large button with a computer icon and the text 'Login'.



# PRINTING SERVICES

## Webprint



Copy Count:

\*

Paper Catalog:


A4 Normal 80 (A4 80g Normal) ▼

Duplex:

Long Edge ▼

Color Print:

Only B/W ▼




Choose the File:


Choose File

No file chosen

Document Link

⚠

 Logout

 Submit

- Webprint only allows basic printing features



# PRINTING SERVICES

- The table below lists the one time printing credit.

	FASS	FOSE
Foundation	RM50	RM50
Undergraduate	RM200	RM200
Postgraduate	RM200	RM200

- Check **printing balance** at [printbalance.nottingham](http://printbalance.nottingham)





# PRINTING SERVICES

## PHOTOCOPY SERVICES

The Print Service uses Multifunctional Devices (MFDs) which offer printing, copying and scanning. You can release your print or copy job at any MFD across the University.







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# ONLINE ATTENDANCE

INSTANT

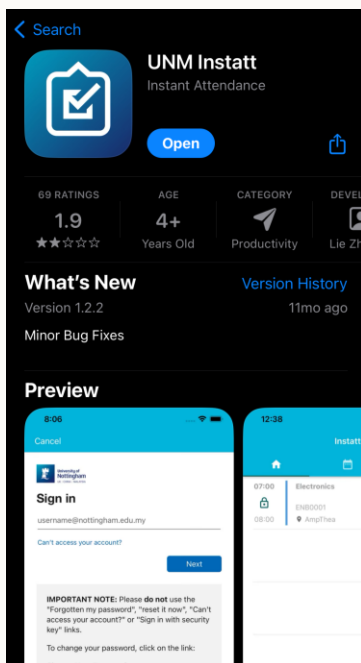
NURUL SYAFIQAH ZULKIFLI



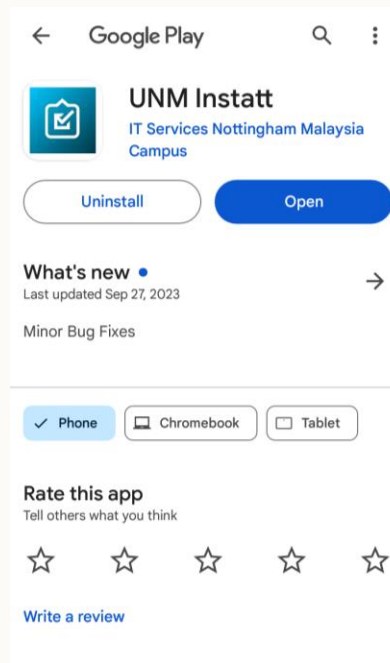
# ONLINE ATTENDANCE

- The Instatt app is used to capture your attendance during classes.
- Download the Instatt apps into your mobile phone from your phone's respective store:

## Apple Appstore



## Playstore



Instatt Guide + .apk file  
for Huawei





# ONLINE ATTENDANCE

- Please ensure that you have your Microsoft University account and MFA already set up
- Your timetable will be available in Instatt no later than 3 days before the start of classes (Please contact [Instatt.Attendance@nottingham.edu.my](mailto:Instatt.Attendance@nottingham.edu.my) if that is not the case)
- Steps to take your attendance:

<https://numcmy.sharepoint.com/sites/it-public/SitePages/Instatt-for-Student.aspx>



# ONLINE ATTENDANCE FAQ

Q: What to do if I cannot proceed with first time log in?

A: Make sure your email and password is correct and your Microsoft MFA has been set.

If the issue persists, you can try deleting the app, restart your phone and install the app again.

Should you need further assistance please contact  
[Instatt.Attendance@nottingham.edu.my](mailto:Instatt.Attendance@nottingham.edu.my)



# ONLINE ATTENDANCE FAQ

Q: What to do if I cannot take attendance in the class?

A: Please make sure that:-

- You have registered your device in the app
- You are connected to Eduroam
- You are physically in the correct classroom
- Your device Location is turned **ON**
- The app has permission to access your device's Location setting

If you are unable to take your attendance during class, you may ask your lecturer for assistance.

You can also contact your faculty student attendance team for assistance:-

- FASS: [fass.studentattendance@nottingham.edu.my](mailto:fass.studentattendance@nottingham.edu.my)
- FOSE: [fose.studentattendance@nottingham.edu.my](mailto:fose.studentattendance@nottingham.edu.my)



# ONLINE ATTENDANCE FAQ

Q: Can i use Instatt on multiple devices? Example: iPad and iPhone

A: Your student account can only be tied to 1 registered device at a time.

You must bring your registered device to class when taking your attendance.

If you want to change your registered device, you can do so by registering the other device in the app but you can only do this once every 24 hours.

You can contact [Instatt.Attendance@nottingham.edu.my](mailto:Instatt.Attendance@nottingham.edu.my) for further assistance.



# ONLINE ATTENDANCE

REMEMBER !

Class attendance is compulsory and international students who do not meet the minimum 80% attendance rate (**without any valid reasons**) will not have their Visa's renewed

If you need further clarity on this, please visit your respective Faculty offices.



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# TEACHING COMPUTER ROOM

TCR

MOHAMAD NAJMUDDIN SAMSURI





# TEACHING COMPUTER ROOM

## HOW MANY ROOMS?

**TCR1**



**TCR2**



**TCR3**



**TCR4**





# TEACHING COMPUTER ROOM

TCR 1



TCR 2



TCR 3



TCR 4





# TEACHING COMPUTER ROOM

## TCR CAPACITY & LOCATION

**TCR1**

**104**

Ground  
Floor

**TCR2**

**80**

Ground  
Floor

**TCR3**

**80**

1<sup>st</sup> Floor

**TCR4**

**32**

Ground  
Floor



# TEACHING COMPUTER ROOM

## TCR OPERATION HOURS

	OPENING HOURS	
TCR1	24 hours	MONDAY - SUNDAY <i>*Closed on Public Holidays</i>
TCR2	9.00am - 6.00pm	
TCR3	9.00am - 6.00pm	MONDAY - FRIDAY
TCR4	9.00am - 6.00pm	



# TEACHING COMPUTER ROOM



**NO FOOD &  
DRINKS**



**NO SMOKING &  
NO VAPING**

## **RULES IN TCR**



**NO LITTERING**



**DO NOT  
UNPLUG**





# TEACHING COMPUTER ROOM





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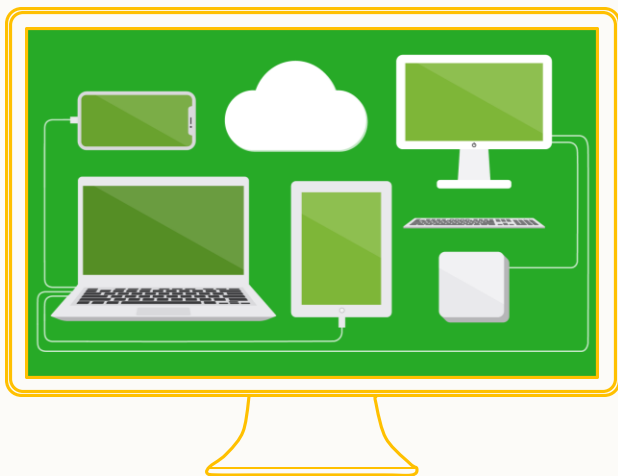
# VIRTUAL DESKTOP INFRASTRUCTURE

VDI

MOHAMAD NAJMUDDIN SAMSURI



# VIRTUAL DESKTOP INFRASTRUCTURE



Virtual desktop infrastructure (VDI)

VDI hosts desktop environments on a centralized server and deploys them to end-users on request.

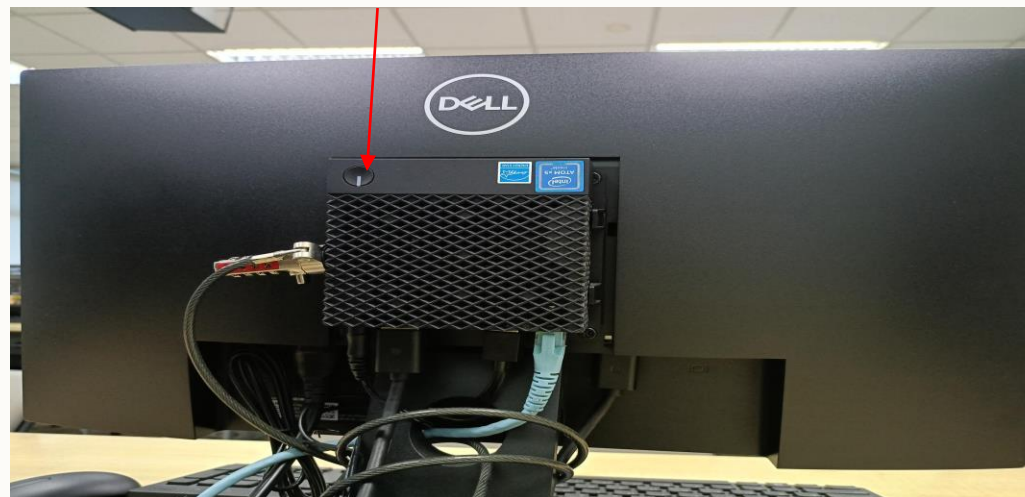




# VIRTUAL DESKTOP INFRASTRUCTURE



**POWER BUTTON**





# VIRTUAL DESKTOP INFRASTRUCTURE

## HOW TO USE THIN CLIENT

VMware Horizon Client

Server: <https://wsvmcons.nottingham.edu.my>

Username  
Please enter username

Password  
Please enter password

LOGIN

Please enter your credentials

Login with your username and password

### **Example**

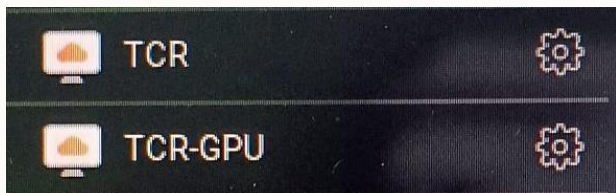
Username: Efyabc1

Password: \*\*\*\*\*.



# VIRTUAL DESKTOP INFRASTRUCTURE

## HOW TO USE THIN CLIENT



### **TCR :**

- Non engineering students

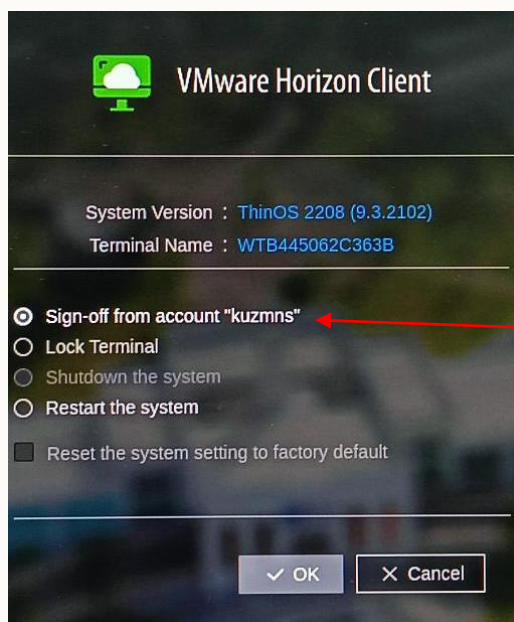
### **TCR-GPU :**

- For engineering students only



# VIRTUAL DESKTOP INFRASTRUCTURE

## HOW TO USE THIN CLIENT



**Don't forget to :**

Save your works in OneDrive / Thumbdrive

Sign-off your account before logout



The screenshot displays the University of York Software Catalogue website. At the top, a blue header contains a search bar with the placeholder text "Search this site". Below the header, the page title "Software Catalogue" is visible. The main content area is divided into sections. The "Software" section features two blue boxes with icons and text: "TCL Software Ltd" and "Building PC Software Ltd". Below this, the page is split into two columns. The left column is titled "Science and Engineering" and the right column is titled "Faculty of Arts and Social Science". Each column contains a row of software icons with labels: Ansys, Aspen HYSYS, AutoCAD Academic, ChemDraw, ArcGIS, BookIt, EViews, IBM SPSS Statistics, and MATLAB. The entire image is framed by a yellow border, and the website is displayed on a computer monitor graphic.

- For list software, please refer to **Software Catalogue**

▪ <https://numcmys.sharepoint.com/sites/it-public/software-catalogue>



# VIRTUAL DESKTOP INFRASTRUCTURE

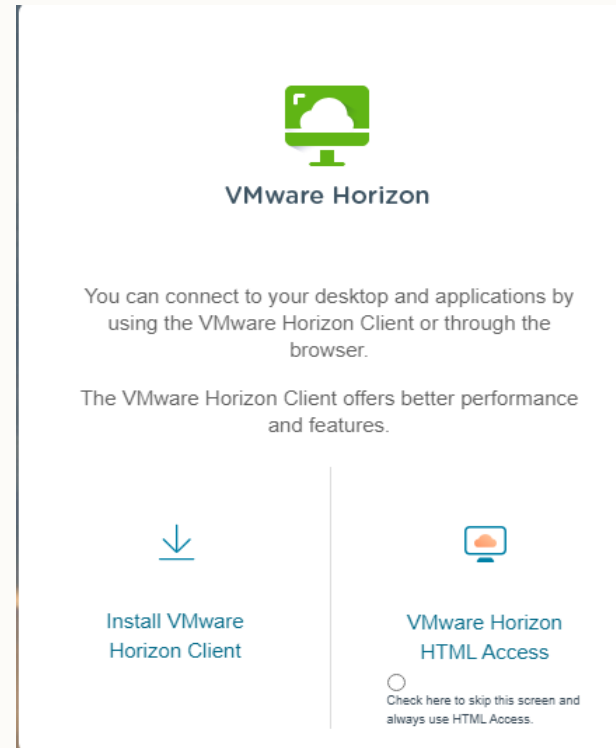
## ACCESSING VDI

VDI is accessible remotely by using the link :

<https://unmapps.nottingham.edu.my>

It can also be installed on personal devices.

Laptops  
Phones





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# THANK YOU

