

New student workflow for September 2020 intake



Upon acceptance to the University, you will receive an email with instructions to retrieve your unique University username.



1. Change Password (IT Accounts)

You are required to change your password:

<https://itaccounts.nottingham.ac.uk>

Your University username and password will be required to access multiple systems in the University (Single Sign-On).



2. MyNottingham

Login to MyNottingham:

<https://mynottingham.nottingham.edu.my>

- complete your registration
- check and pay fees
- request for support
- check your course information



4. Email (Office 365)

Login to:

<https://email.nottingham.edu.my>

- Official communication with the University
- Get free Office Professional installer

Username:
xxxxxx@nottingham.edu.my

Password:
the password you have changed in IT Accounts



3. Moodle



Login to:

<https://moodle.nottingham.ac.uk>

- Lecture notes
- Reading List
- Assignments
- Engage (Echo360) lecture recordings

5. OneDrive (Office 365)

From the email portal, you can access OneDrive:

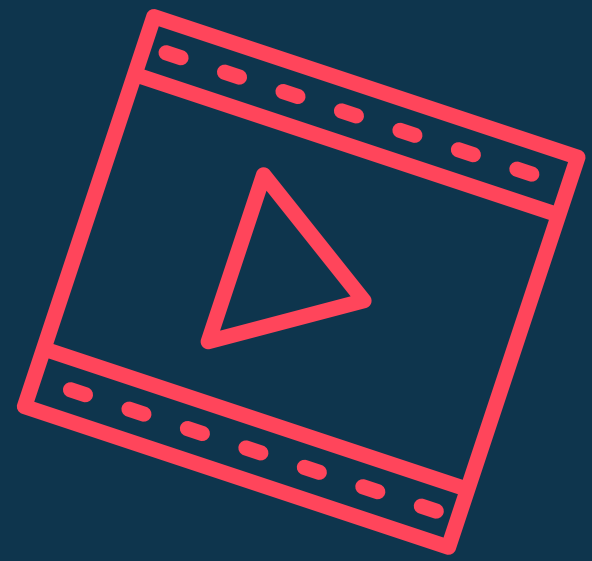
- Personal cloud storage
- 1 TB of storage
- [Guide for One drive](#)



6. Teams (Office 365)

From the email portal, you can access Teams:

- Online tutorials
- [Guide for Teams](#)



Services Available On Campus Only

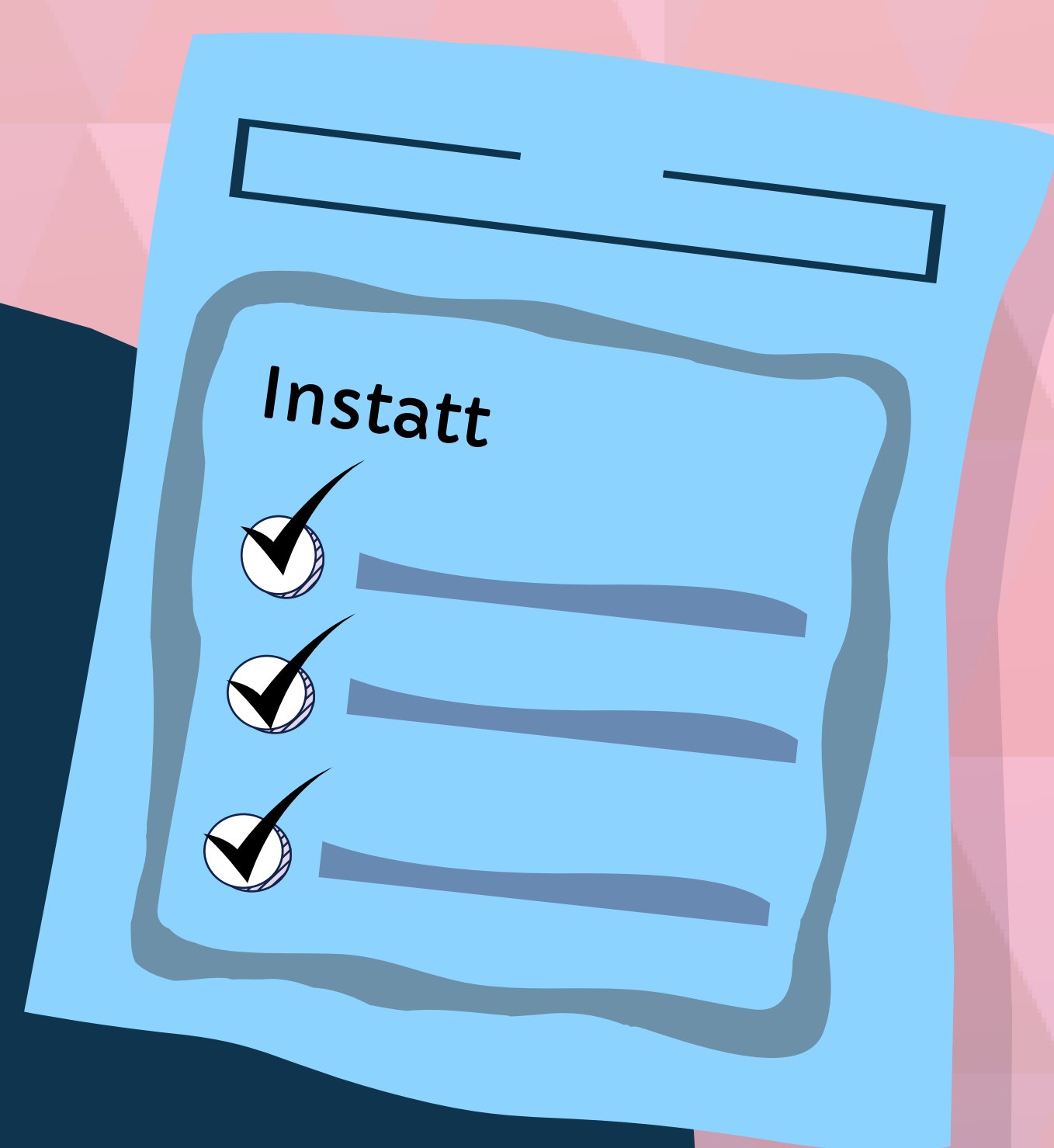
Attendance (INSTATT)

· Tool for taking attendance when students in an actual classroom

[Guide for Instatt](#)

· Class attendance is compulsory (for international students who do not meet the minimum 80%, will not have their Visa's renewed)

· All students who do not meet the minimum 80% (without any valid reasons) may be given 0 marks for that module



Free WIFI (EDUROAM)

· Eduroam wifi is provided within the campus and the halls of residence

· Require your University username and password to access

[Guide for Eduroam](#)



Print, Copy & Scan

<https://webprint.nottingham.edu.my/>

· Nottingham is using Multi-Functional Printers (MFPs) across the University to print, copy and scan to your email

[Guide for Print Service](#)

· Unused credit is not refundable or transferable

