



INTERNATIONAL STUDENT VISA DOCUMENTS CHECKLIST

This checklist is for international students applying for a student visa to study at the University of Nottingham Malaysia.

REQUIRED DOCUMENTS:

- Your latest UNM offer letter.**
*IMPORTANT
If you receive a new offer letter during the application process (for example, after applying for a new course), please notify Us immediately. Once your application has been submitted to the Immigration Department for a Visa Approval Letter (VAL), course details cannot be updated. You will be required to cancel and reapply for a new VAL under the new offer letter. The additional cost will be advised by the Visa Office.
- Your recent photograph**, on a WHITE background, which meets all the Education Malaysia Global Services (EMGS) photo requirements. You can find the full list of requirements here. We recommend that you send a digital copy the photo, rather than a scan of the physical photo to avoid loss of quality.
- A clear photocopy of all pages in your passport**, cover-to-cover, including all blank pages. Please ensure no more than 2 passport pages are provided per A4 sheet, and that all copies are clear and readable. Please see the example provided [here](#). The passport expiry date must be a minimum of **18 months** from the date of your registration.
- A complete copy of all official academic certificates and official transcripts** (including IELTS/TOEFL, iBT if applicable). If the original certificate is not in English, you must submit a translation together with the original copy of the certificates.
- Release letter/Completion letter and attendance report** [Students already studying in Malaysia only]
- A copy of your yellow fever vaccination card** (if applicable). You can find a guide to see if this applies to your country of residence [here](#).
- A completed Student declaration form. (See Attachment)** Please state the nearest Malaysian Embassy /High Commissions/ Consulate to you, in your country of residence, for your Single-Entry Visa (SEV).
- A completed Health Declaration form. (See Attachment)**
- Visa Processing & Visa Deposit Receipt**
All new international students applying for their Visa Approval Letter (VAL) are required to pay **visa deposit fee of RM2,000**. The visa processing fee is charged based on your level of study, as shown in the table below:

Program Level	Visa Processing Fees (RM)
Foundation/Master's/MPhil/Mobility (1 year)	3150
Undergraduate/PhD	3900
Mobility/PhD Research (3-6 months)	1800

Example: The total visa processing fee for an international student enrolling in an undergraduate program is **RM5,900 (RM2,000 deposit + RM3,900 processing fee)**. All payments are to be made via the [NottinghamHub](#) portal.

This deposit will be refunded once the student submits their passport for Student Pass Cancellation after completion of studies.

PLEASE ENSURE ALL DOCUMENTS ARE CLEAR.

HEALTH DECLARATION FORM FOR APPLICANTS

I hereby declare that I am free from the following diseases/conditions:

ITEMS	SELF		IF NO, PLEASE STATE
	YES	NO	
Tuberculosis			IF YOU HAVE SOUGHT CONSULTATION FOR ANY OF THE LISTED DISEASES/CONDITION, YOU ARE REQUIRED TO SUBMIT YOUR MEDICAL HISTORY/REPORT FROM YOUR TREATING PHYSICIAN TO EDUCATION MALAYSIA GLOBAL SERVICES (EMGS) PANEL CLINIC/UNIVERSITY HEALTH CENTRE.
Leprosy			
Hepatitis B			
Hepatitis C			
HIV			
Drug use/abuse of:			
1. Opiates			
2. Cannabinoids			
3. Amphetamine			
4. Methamphetamine			
Sexually Transmitted Diseases			
Congenital or Inherited Disorder			
Cancer			
Epilepsy			
Psychiatric Illness			
Other illness			

I declare that I will submit myself for compulsory Post-Arrival Health Examination as per Malaysian regulations. In the event that I should be diagnosed with any condition that deems me **UNSUITABLE** for studies, I will bear the cost of leaving Malaysia and will adhere to the immigration requirements on the visit pass and exit before the pass expiration, or any deadline given to me whichever is earlier.

I declare that in the event I should be diagnosed with any conditions that does not require my removal from Malaysia but requires medical treatment and I choose to remain in Malaysia to continue my studies, I will bear any and all costs relating directly or indirectly towards the medical management of my medical condition.

I confirm that EMGS Panel Clinic/University Health Centre shall not be responsible in any manner or whatsoever, arising out of EMGS Panel Clinic/University Health Centre certification of my medical status as suitable to study or reside in Malaysia despite the medical condition described above. I further undertake to hold EMGS Panel Clinic/University Health Centre harmless from any loss or liability arising from this decision and agree to indemnify and keep EMGS Panel Clinic/University Health Centre from any loss or liability arising from this decision.

.....
Date (dd/mm/yyyy)

.....
Name of applicant as indicated in the passport

.....
Applicant's signature

.....
Applicant's passport number

Kindly ensure all information requested in this form is complete and updated in English Language.

International Student Visa Office, University of Nottingham Malaysia

STUDENT DECLARATION FORM

Please read the information below carefully, check each box, and complete this form. This form must be submitted along with other visa documents to: Apply.Visa@nottingham.edu.my

- I have carefully read the important details regarding the Student Pass application and the Pre and Post-Arrival Medical Examination via the [EMGS Mobile Hub](#).
- I understand that the Electronic Visa Approval Letter (eVAL) and Student Pass are processed by EMGS and issued by the Immigration Department of Malaysia. The University of Nottingham Malaysia has limited control over visa processing times and will not be held responsible for any delays.
- I understand that after receiving my eVAL, I may be required to apply for a Single-Entry Visa (SEV) (if applicable) from the Malaysian Embassy, High Commission, or Consulate in my country of residence, or apply for an eVISA online at <https://malaysiavisa.imi.gov.my/evisa/evisa.jsp>.
- I understand that I can only enter Malaysia after receiving my eVAL (and SEV, if applicable).
- I understand that if I hold a Conditional Offer Letter and my eVAL is approved, I must not apply for an SEV (if applicable) or enter Malaysia until the Admissions Office issues my Unconditional Offer Letter.
- I understand that I will be responsible for any decision made by EMGS or the Immigration Department if I fail to meet the entry requirements for the applied course. This includes the possibility of returning to my home country or country of residence. Any additional fees or costs arising from this decision will be borne by me.
- I understand that I must not make any travel plans upon arrival in Malaysia until my passport is returned from EMGS with the Student Pass endorsement.
- I understand that I must shorten or cancel my Student Pass upon completion or graduation of my studies, or if I defer, withdraw, or have my studies terminated, in accordance with the directives of the Ministry of Higher Education and the Immigration Department. Failing to do so will result in forfeiting the visa deposit and a report will be made to the Police Department, Immigration Department, and to the High Commission in Malaysia.
- I understand that EMGS and Immigration do not refund the application fees if the eVAL is rejected or if Student Pass is not issued for full duration.
- I understand that I must report to and follow the instructions of the Visa Office if I change my course during my studies, and I must reapply for a new eVAL in accordance with Ministry regulations.
- I understand that, the duration of the undergraduate/PhD student visa is subject to the discretion of the immigration authorities. While some students may be granted a 3-year visa, others may receive a 1-year visa. In cases where a 1-year visa is issued, the Visa Office will provide guidance on the renewal process and applicable fee payment at the time of renewal in the following year.
- I declare that the personal details provided below are true and correct .



Personal Details

1. Full Name: _____
2. Postal Address: _____
3. Region/State/Province: _____
4. Email Address: _____
5. Telephone Number: _____
6. Nearest Malaysian Embassy/Consulate (if applicable)
City & Country: _____

Signature: _____

Date: ___ / ___ / ___