



## JOB DESCRIPTION

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| <b>Job Title:</b>            | Sports Officer (Sports Physiotherapist)                                                                                                                                                                                                                                  |
| <b>School/Department:</b>    | Sports Complex                                                                                                                                                                                                                                                           |
| <b>Job Family and Level:</b> | Level 2                                                                                                                                                                                                                                                                  |
| <b>Contract Status:</b>      | Permanent                                                                                                                                                                                                                                                                |
| <b>Location</b>              | Sports Complex                                                                                                                                                                                                                                                           |
| <b>Reporting To:</b>         | Sports Complex Manager                                                                                                                                                                                                                                                   |
| <b>Purpose of role:</b>      | To provide professional sports physiotherapy services for performance athletes and in-house/outpatient physio care, while supporting the day-to-day operations and activities of the Sports Complex in accordance with current ethical, clinical and industry standards. |

### Specific role:

| No. | Main Responsibilities                                                                                                                     |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Perform all standard duties of a Sports Physiotherapist for outpatient care according to proper current ethical and industry standards    |
| 2.  | Liaising and working with relevant organizations or agencies including youth services, schools, clubs, sports coaches and sports councils |
| 3.  | Design and deliver tailored treatments and programs, including return-to-play preparation (rehabilitation), exercises testing, etc.       |
| 4.  | Sports Development Data Analysis Monthly/weekly and events                                                                                |
| 5.  | Daily operation of the Sports Complex including court and facilities bookings                                                             |
| 6.  | Reliably and accurately perform necessary duties such as billing, scheduling, caring for the facilities and equipment, housekeeping, etc. |
| 7.  | Effectively communicate and collaborate with the rest of the Team to ensure complete and quality treatment for each patient               |

**Job Requirement:**

| Specification                | Essential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Desirable                                                                                                                                                                                                                                                                                                                   |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Qualifications/<br>Education | Diploma or Bachelor's Degree in Physiotherapy or an equivalent recognised qualification, with relevant professional certification/registration where applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Diploma or Bachelor's Degree in Sports Science, Sports Physiotherapy or a related discipline.                                                                                                                                                                                                                               |
| Knowledge and Skills         | <ul style="list-style-type: none"><li>• Excellent written and verbal communication skills</li><li>• Good understanding of human anatomy, physiology and movement</li><li>• Clinical assessment and reasoning skills</li><li>• Knowledge of sports injury assessment, treatment, rehabilitation and prevention</li><li>• Ability to engage and support young people/athletes</li><li>• Strong organisational and time-management skills</li><li>• Service-minded, solution and results-oriented</li><li>• Adaptable and able to respond to changing operational needs</li><li>• Good physical fitness and interest in sports</li></ul> | <ul style="list-style-type: none"><li>• First Aid and AED certification</li><li>• Knowledge of sports injury data analysis</li><li>• Knowledge of Malaysian and international sports safety requirements</li><li>• Leadership and motivational skills</li><li>• Experience in sports programme/event coordination</li></ul> |
| Working Experience           | <ul style="list-style-type: none"><li>• Minimum 2 years' experience as a physiotherapist in a sports setting</li><li>• Experience supporting athlete injury prevention, treatment and rehabilitation</li><li>• Experience engaging with students, athletes, clubs, schools or sports organisations</li></ul>                                                                                                                                                                                                                                                                                                                          | <ul style="list-style-type: none"><li>• Experience working with high-performance athletes</li><li>• Experience collaborating with the Ministry of Sports, Ministry of Education, NGOs, sports councils or other relevant external stakeholders</li><li>• Experience supporting sports events and activities</li></ul>       |
| Character Attributes         | <ul style="list-style-type: none"><li>• Passionate in sports</li><li>• Team player</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <ul style="list-style-type: none"><li>• Problem solver</li><li>• Positive attitude</li><li>• Great work ethics</li></ul>                                                                                                                                                                                                    |