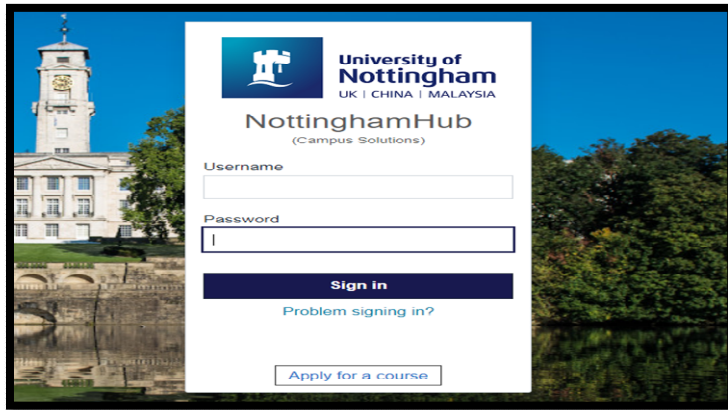
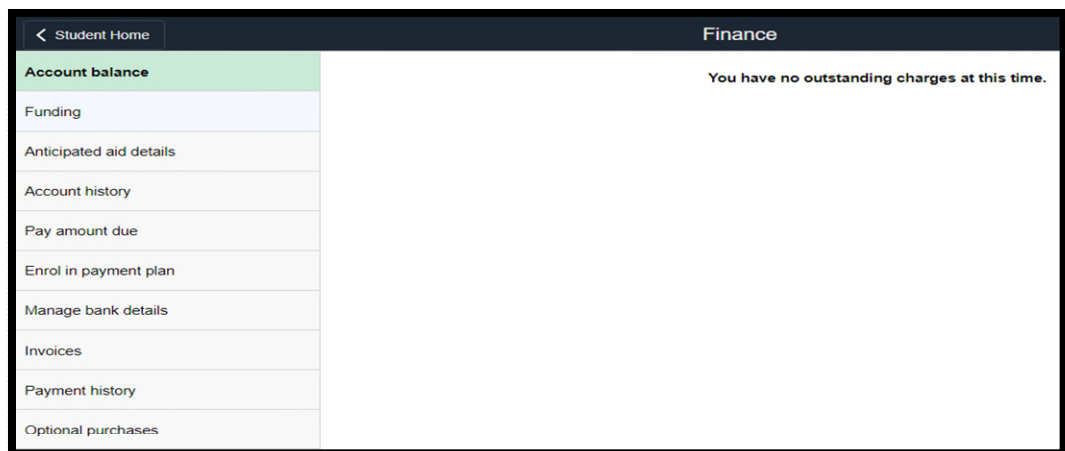


USER GUIDE CHECKING CHARGES AND DUE DATES IN NOTTINGHAM HUB

1. You may access the NottinghamHub via:
 - a) Please log in to Nottingham Homepage and click to NottinghamHub
 - b) Please use this URL : hub.nottingham.ac.uk



2. Click to Finance tiles and the web page will appear as below;



3. If you want to view your account, kindly click **Account history** button and below page will appear.

Account Inquiry | Electronic Payments/Purchases | Account Services

[Summary](#) | [Activity](#) | [Charges Due](#) | [Payments](#) | [Pending Aid](#)

Account Activity

View by

From To All Terms

Transactions		Personalise	Find	View All	First	1-3 of 3
Posted Date	Item	Term	Charge	Payment	Refund	
03/12/2021	Online Payment TUT	2021 Academic Year		1.00		
05/08/2021	Tuition Fee Home UG Dept: EE	2021 Academic Year	23,535.00			
05/08/2021	Tuition Fee Home UG Dept: EE	2021 Academic Year	23,535.00			

Currency used is Malaysian Ringgit

4. If you click [Summary](#) tab below page will appear.

Account Inquiry | Electronic Payments/Purchases | Account Services

[Summary](#) | [Activity](#) | [Charges Due](#) | [Payments](#) | [Pending Aid](#)

Account Summary

You owe 47,069.00.

- Due Now 23,534.00
- Future Due 23,535.00

** You have a past due balance of 23,534.00. **

What I Owe				
Term	Outstanding Charges & Deposits	Pending Payments	Pending Financial Aid	Total Due
2021 Academic Year	47,069.00			47,069.00
Total	47,069.00			47,069.00

Currency used is Malaysian Ringgit

[Remittance Addresses](#)

5. You also can see all transaction by clicking the activity [Activity](#) tab. Below page will appear.

Account Inquiry | Electronic Payments/Purchases | Account Services

Summary | **Activity** | Charges Due | Payments | Pending Aid

Account Activity

View by

From 03/05/2021 To 03/12/2021 All Terms go

Posted Date	Item	Term	Charge	Payment	Refund
03/12/2021	Online Payment TUT	2021 Academic Year		1.00	
05/08/2021	Tuition Fee Home UG Dept: EE	2021 Academic Year	23,535.00		
05/08/2021	Tuition Fee Home UG Dept: EE	2021 Academic Year	23,535.00		

Currency used is Malaysian Ringgit

MAKE A PAYMENT

6. Click to [Charges Due](#) button to view your fees due date and below page will appear.

Account Inquiry | Electronic Payments/Purchases | Account Services

Summary | Activity | **Charges Due** | Payments | Pending Aid

Charges Due

Following is a Running Totals summary by due date of the charges and deposits that you owe. Review either the Details by Due Date table or the Details by Charge table to see the specific charges.

Summary of Charges by Due Date		Personalise Find View All (3)	First (4) 1-2 of 2 (5) Last
Due Date	Due Amount		Running Total
05/10/2021	23,534.00		23,534.00
21/02/2022	23,535.00		47,069.00

Currency used is Malaysian Ringgit

Details by Due Date

Currency used is Malaysian Ringgit

View By All Terms go

Details by Charge		Personalise Find View All (3)	First (4) 1-3 of 3 (5) Last
Charge	Due Date	Term	Amount
Tuition Fee Home UG Dept: EE	multiple	2021 Academic Year	47,069.00
Total due for this view			47,069.00
Total due			47,069.00

Currency used is Malaysian Ringgit

Invoices Due		Personalise Find (3) (4)	First (4) 1 of 1 (5) Last
Invoice Date	Invoice Number	Invoice Amount	Due Amount
	Invoice Number	0.00	0.00

Make a Payment