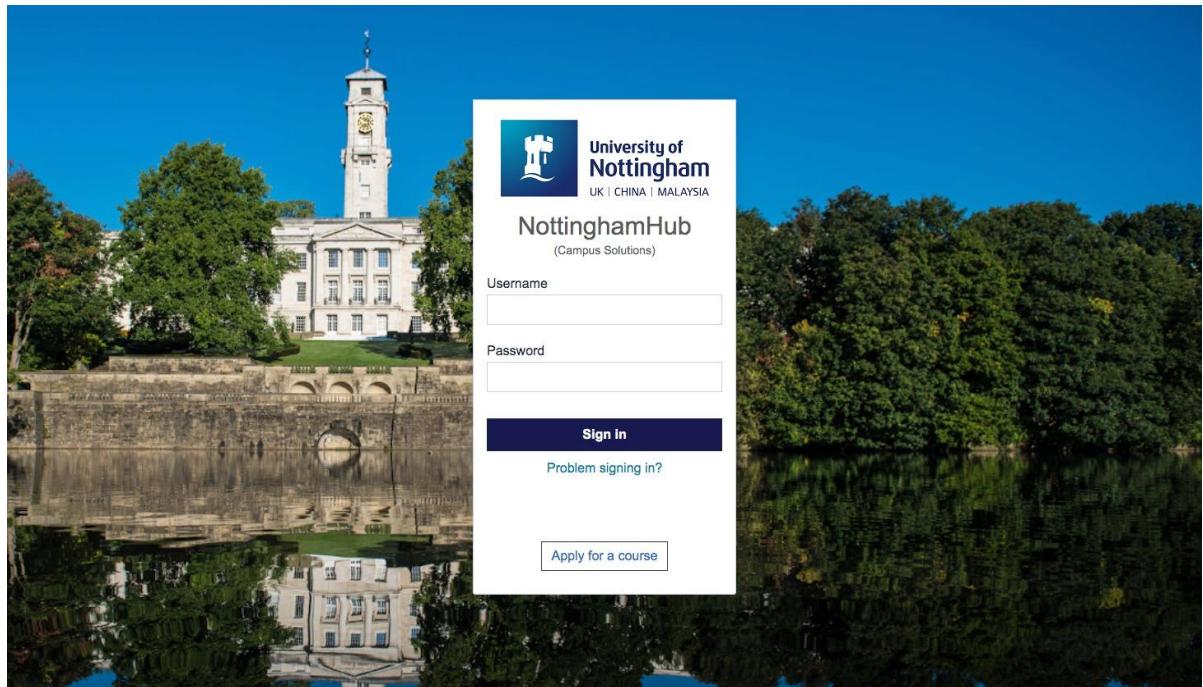




University of
Nottingham

UK | CHINA | MALAYSIA

Welcome to NottinghamHub



Guidance and support for applicants to the Malaysia Campus.

Application Enquiries:

For further information or if you have additional questions regarding the application process, please contact the University of Nottingham Malaysia.

- Email: study@nottingham.edu.my
- Phone: +60 3 8924 8686
- WhatsApp: +60 19 280 8000

Technical Issues:

For assistance with technical issues, please contact the system support team to ensure your concerns are addressed promptly.

- Email: ITServiceDesk@nottingham.edu.my
- Phone: +60 3 8924 8199

Contents

1	Introduction	3
2	Creating an account	3
3	Saving an incomplete application	7
3.1	Accessing a saved application	7
4	Uploading documents.....	8
5	Finalising and submitting an application.....	10
6	Application fee.....	11
7	Viewing a submitted application	12
8	Understanding Your Applicant Home	13

1 Introduction

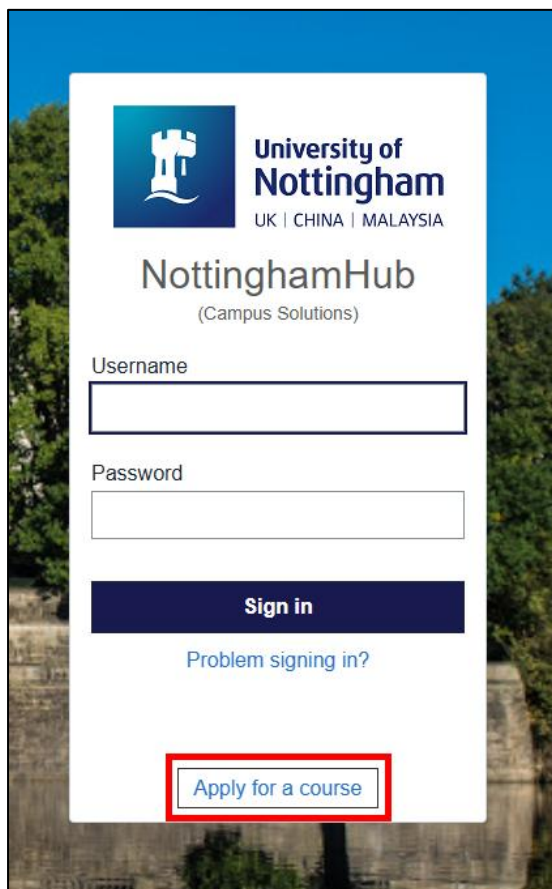
This guide is intended for prospective applicants who wish to submit applications to study at the University of Nottingham Malaysia Campus.

2 Creating an account

If you do not already have an account, sign up for an applicant account via [NottinghamHub](#) by clicking on the 'Apply for a course' link.

Note: If you have previously created an account, please use your existing login details by entering your username and password.

If you are already a University of Nottingham student, use your existing student account to log in and access the application form.



University of Nottingham
UK | CHINA | MALAYSIA

NottinghamHub
(Campus Solutions)

Username

Password

Sign in

[Problem signing in?](#)

[Apply for a course](#)

Once the details are entered, click **Register**.



**University of
Nottingham**
UK | CHINA | MALAYSIA

NottinghamHub

Create an Account

Already have an account? [sign in](#)

You will be presented with a personal data statement, which you should read and understand. You must click **Agree** to continue.

Personal Data



University of Nottingham

UK | CHINA | MALAYSIA

The information that you provide in this form will be held in accordance with the General Data Protection Regulation. Your personal data will be collected and processed for the sole purpose of allowing you to make an application to the University of Nottingham.
You can access the university's full Privacy Statement [here](#)

Agree

Decline

Enter the **Course Search** details and click **Create**.

New application

Course search

*Campus

United Kingdom

▼

*Fee status

Home

▼

*Level

Postgraduate Taught

▼

Course

Master of Science - Human Computer Interaction

✕

*Start date

September 2025

▼

*Full time or Part time

Full-Time

▼

Create

The application fee for the Malaysia campus is reviewed annually. Please refer to our website for the most up-to-date rates. Application fees are required for all programmes.

Application fee required

Please note applications to this course are subject to a non-refundable 50 GBP application fee.
Do you wish to continue?

You will be taken to the application form. A list of sections that require completion are shown on the left. They will be ticked as the required information is entered.

**University of Nottingham**

Apply

Introduction 

Personal details

Contact information

Passport & visa details

Fee status

Education details

English test scores

Personal statement

Work experience

References

Additional details

Funding

Hello

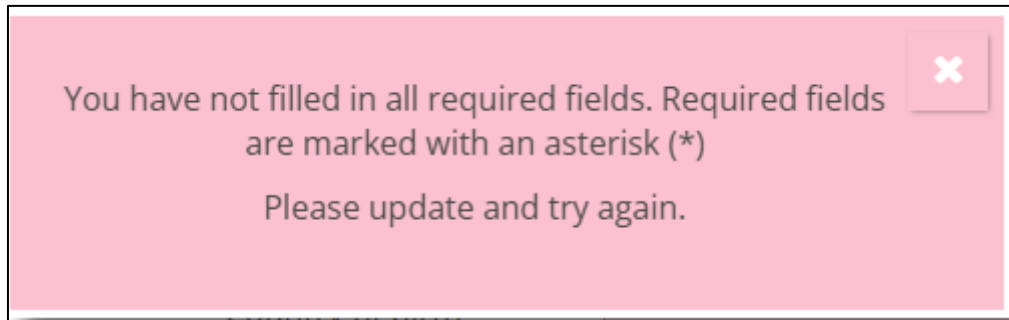
John Smith
Course: MA English Studies

Thanks for applying to the University of Nottingham. Please [get in touch](#) if you need any support completing the application.
We look forward to receiving your application.
Applicants are considered solely on the basis of their merits, abilities and potential, regardless of gender, ethnic or national origin, age (subject to the University regulations on minimum age), disability, religion, sexual orientation or any other irrelevant distinction. Information captured related to these characteristics will not influence decision making and is collected to ensure that applications are treated fairly.

Click **Next Step** to continue.

You must fill out the compulsory fields on each page of the form before you can save or continue. Compulsory fields are marked with an asterisk (*). Clicking **Save** or **Next Step** with fields missing information will trigger a warning and highlight the missing

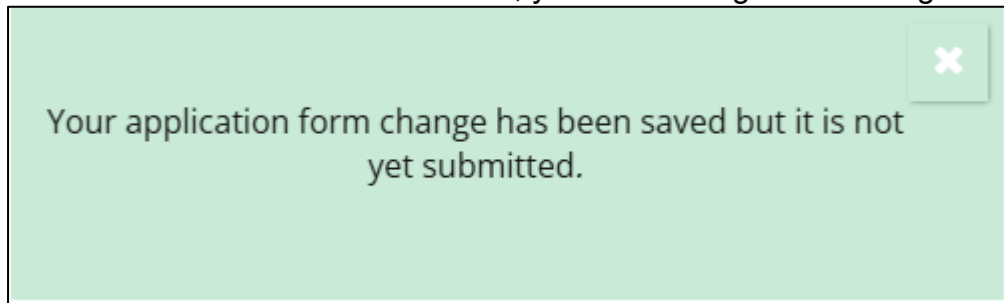
information fields in red.



3 Saving an incomplete application

Once you have begun an application, you can save it in an incomplete state and return to it at any time.

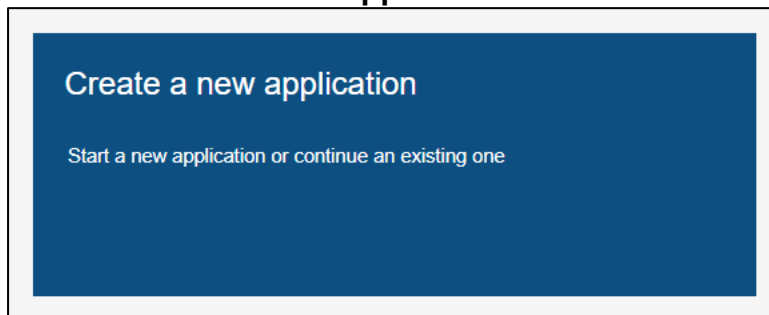
Click **Save**. If the save is successful, you will see a green message.



You can continue working in the form, return to the search page, or log out of the system.

3.1 Accessing a saved application

Click the **Create a new application** tile.



Any incomplete saved application(s) will have an **Edit** button. Click the one you wish to continue with.

Your applications

Application	Course	Start date	Status
10990221	Master of Science - Human Computer Interaction	22-Sep-2025	Saved
Edit Delete			

You will return to the application form. Continue filling it in and saving if required.

4 Uploading documents

Some parts of the form allow a document to be uploaded. Ensure the file is saved to your computer with a meaningful filename. At the relevant screen, click **Upload**.

Upload your supporting documents

Document	Action
1 Academic certificate	Upload
2 Academic transcript	Upload

The documents required for this course are listed above
If you need to upload additional documents, please select 'Additional Documents' below

Add Attachment

Click **My Device** to select a file from the device, or you can drag and drop a file into the dotted box.

Academic certificate

Choose From

My Device

Once the file is selected, click **Upload**.

Academic certificate

Choose From

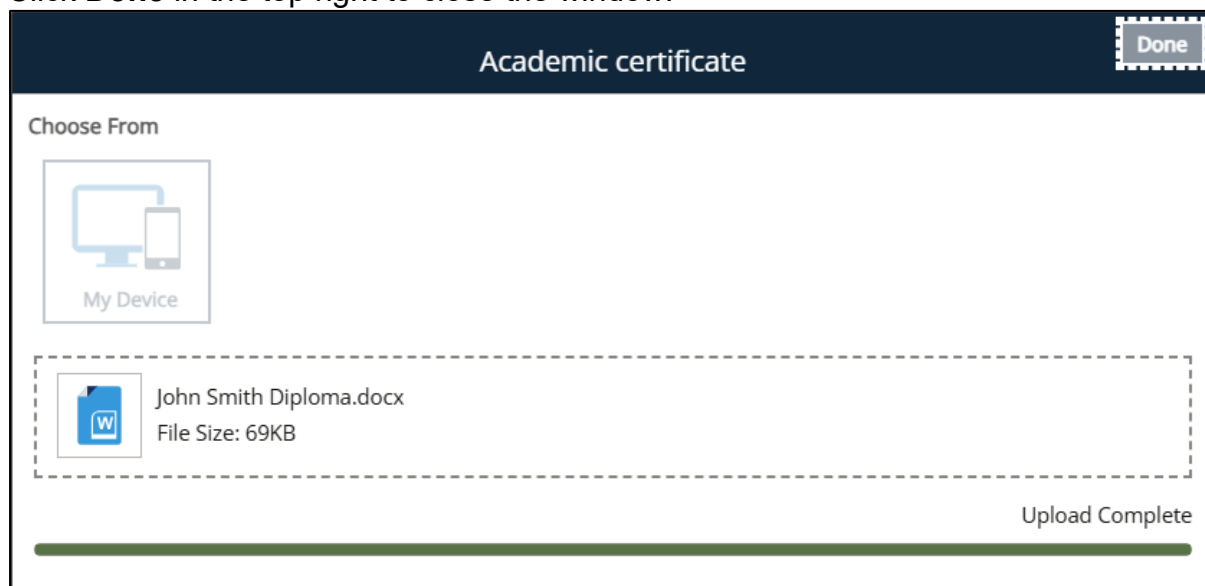
My Device

Upload

Clear

John Smith Diploma.docx
File Size: 69KB

Click **Done** in the top right to close the window.



Academic certificate

Done

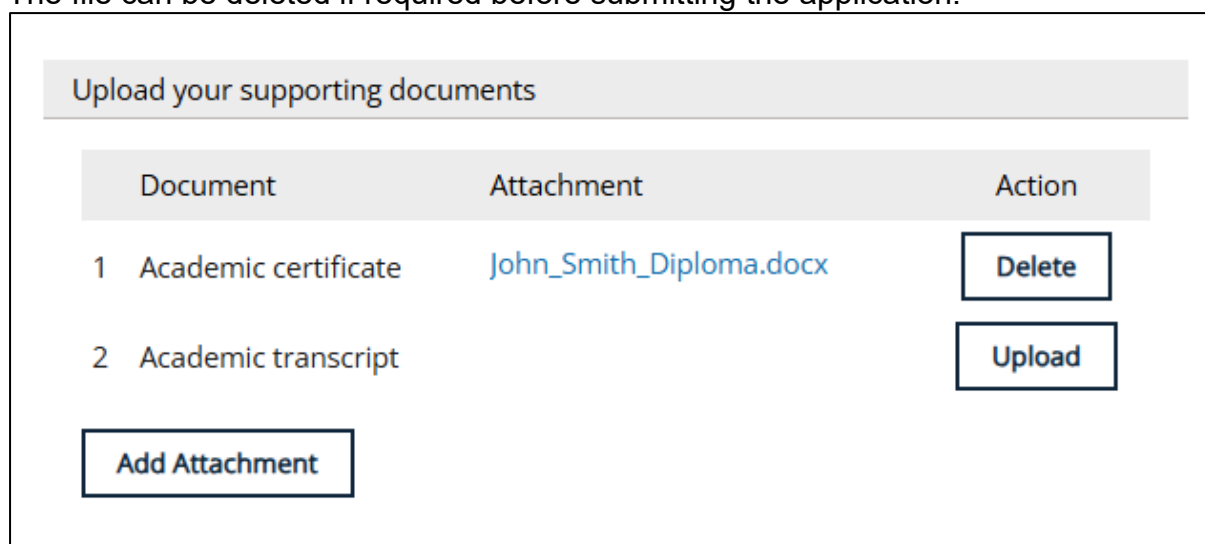
Choose From

My Device

John Smith Diploma.docx
File Size: 69KB

Upload Complete

The file can be deleted if required before submitting the application.



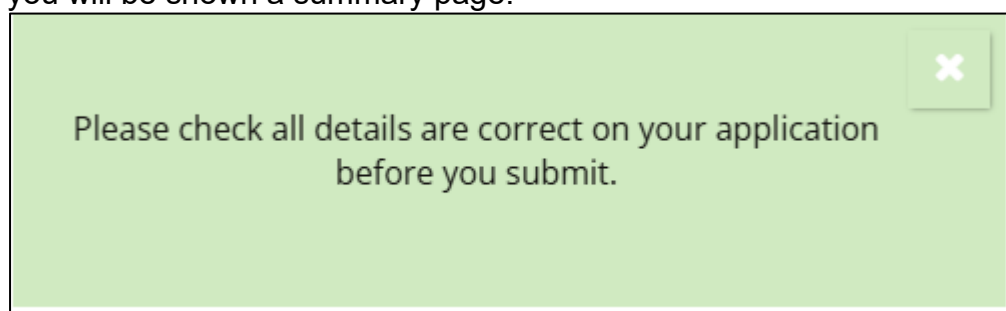
Upload your supporting documents

Document	Attachment	Action
1 Academic certificate	John_Smith_Diploma.docx	Delete
2 Academic transcript		Upload

Add Attachment

5 Finalising and submitting an application

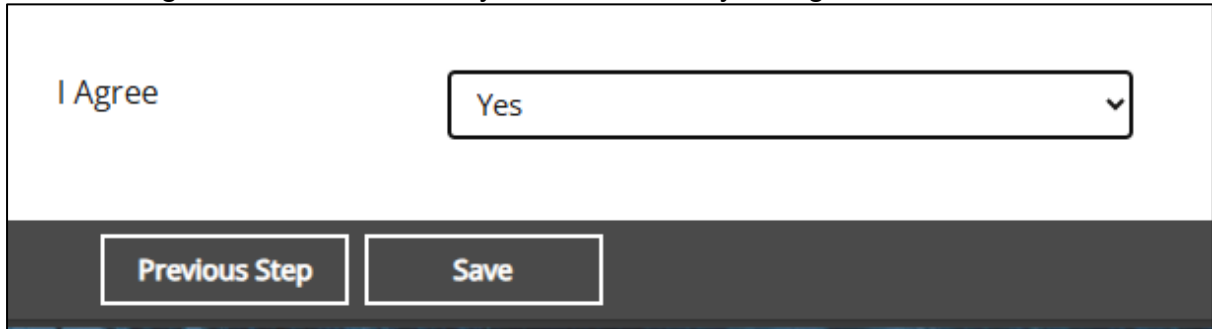
Once you have filled out and uploaded all required information and documentation, you will be shown a summary page.



Please check all details are correct on your application before you submit.

Read it carefully and correct any mistakes then click **Next Step**.

Read the agreements text and any links, then add your agreements and click **Save**.



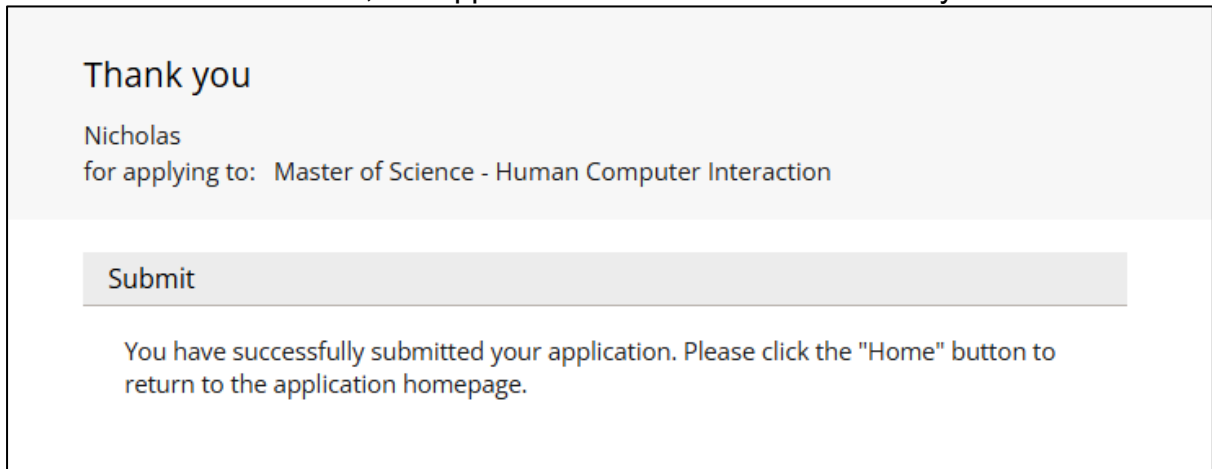
The screenshot shows a form with a label "I Agree" next to a dropdown menu. The dropdown menu is open, showing the option "Yes". Below the form, there are two buttons: "Previous Step" and "Save".

6 Application fee

The fee must be paid via the online application form on NottinghamHub before an application can be submitted.

Payments made manually or through Flywire will not be accepted or processed.

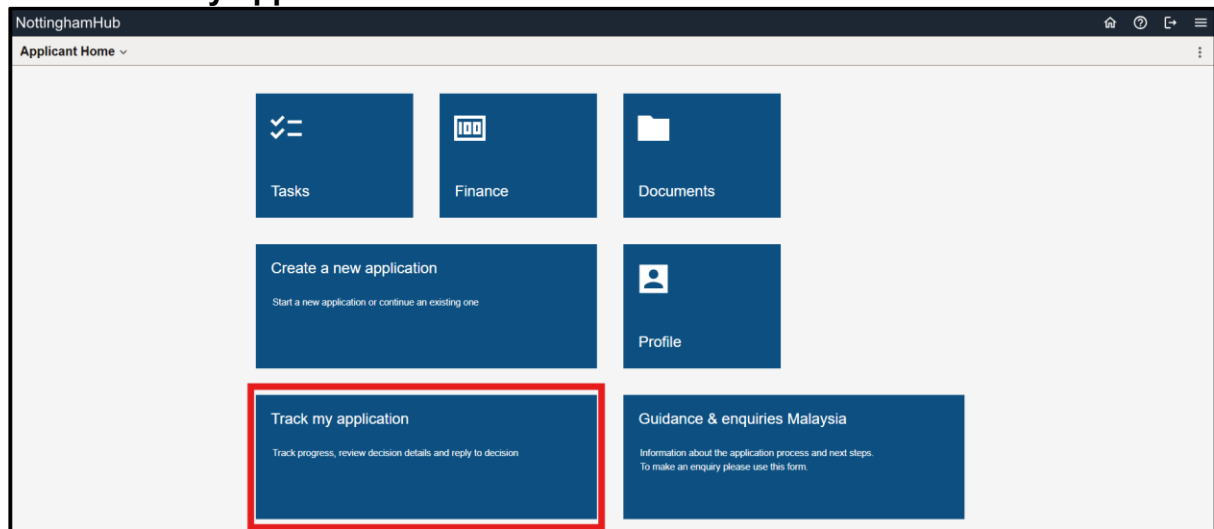
You must use the '**PAY NOW**' button within the application form to pay the fee. The '**Submit**' button will only become available after successful payment using this method. After submission, the applicant will receive confirmation by email.



The screenshot shows a confirmation page with a light gray background. It contains the text "Thank you" followed by "Nicholas" and "for applying to: Master of Science - Human Computer Interaction". Below this, there is a button labeled "Submit". At the bottom, there is a message: "You have successfully submitted your application. Please click the 'Home' button to return to the application homepage."

7 Viewing a submitted application

Click **Track my application**.

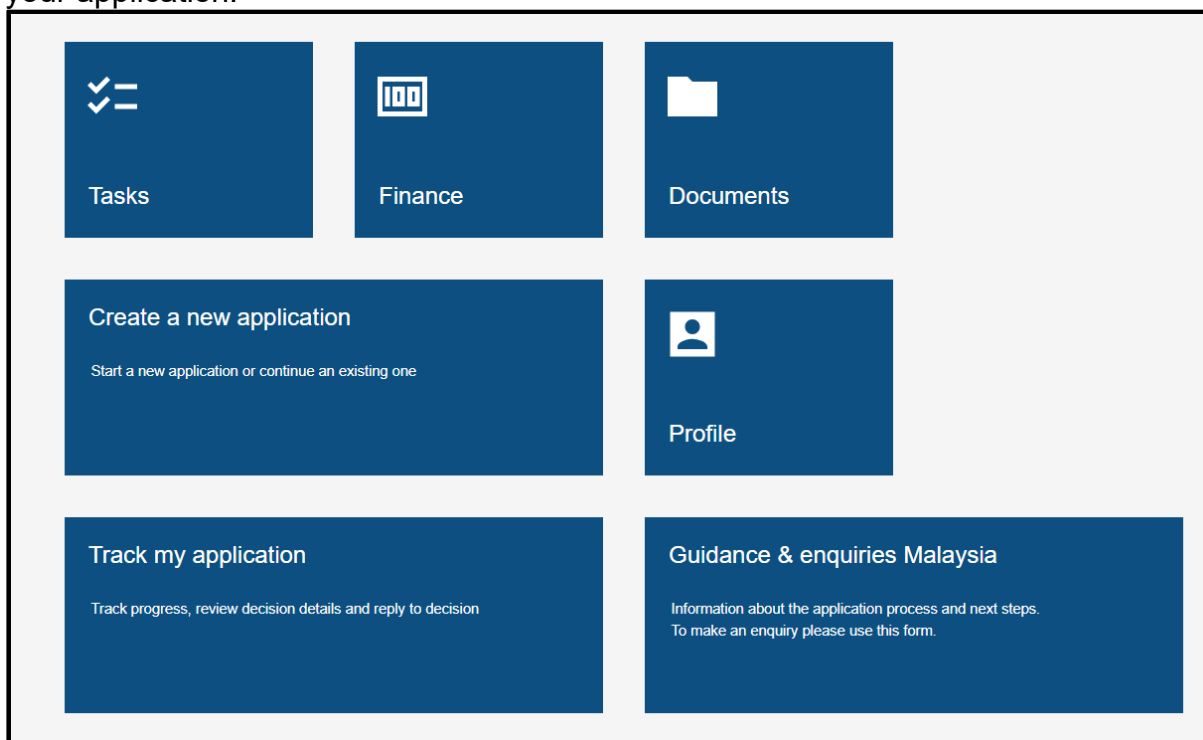


Your application status will show.

Application Status																	
2025 Academic Year Postgraduate Taught Human Computer Interaction The University of Nottingham																	
Application Status	Applicant Name Nicholas David																
	<table><thead><tr><th>Application</th><th>To Do List</th></tr></thead><tbody><tr><td colspan="2">Application Date 03/04/2025</td></tr><tr><td colspan="2">Application Number 10990221</td></tr><tr><td colspan="2">Academic Plan MSc Human Computer Interaction</td></tr><tr><td colspan="2">Status Application Submitted</td></tr><tr><td colspan="2">Start Date</td></tr><tr><td colspan="2">Campus United Kingdom</td></tr><tr><td colspan="2">Academic Career Postgraduate Taught</td></tr></tbody></table>	Application	To Do List	Application Date 03/04/2025		Application Number 10990221		Academic Plan MSc Human Computer Interaction		Status Application Submitted		Start Date		Campus United Kingdom		Academic Career Postgraduate Taught	
Application	To Do List																
Application Date 03/04/2025																	
Application Number 10990221																	
Academic Plan MSc Human Computer Interaction																	
Status Application Submitted																	
Start Date																	
Campus United Kingdom																	
Academic Career Postgraduate Taught																	

8 Understanding Your Applicant Home

Here is an overview of the tiles you will see once you have successfully submitted your application.



Tile name	Description
Create a new application	Here you can apply for other programmes of study with the university or continue an existing one.
Documents	You can upload any relevant documents here when you are requested to by the university.
Finance	View the status of your university fees and charges. You can also update bank account details and make payments.
Guidance & enquiries Malaysia	Here you will find an overview of the application process and next steps. An enquiry form is also included.
Track my application	This is where you can monitor the status of your application.
Profile	Your Nottingham ID (Student ID) is displayed here. Please note that this is different from your Application Number. You may have multiple Application Numbers, but you will have only one Nottingham/Student ID. You can also update your personal details and change your password here.