



Admissions Process 2019/20 (2019 Entry)		Admissions Process - Explained
<p>*10 DAYS (Processing and decision making)</p>	<div style="border: 1px solid black; padding: 5px; text-align: center;">Decisions made on applications</div> <p style="text-align: center;">↓</p> <div style="border: 1px solid black; padding: 5px; text-align: center; color: red;">Email notification and to download offer letter/reject letter from MyNottingham</div> <p style="text-align: center;">↓</p>	<p>Step 1 Apply online via Online Admissions Application Portal (MyNottingham) or complete the paper application form. The University charges an application fee of RM100 for Malaysian applicants and RM200 for international applicants applying for all courses.</p> <p>Applications cannot be processed unless all of the required forms and documents have been completed and submitted, and applicants have paid the relevant application fees.</p> <p>Step 2 An acknowledgement email (with Nottingham ID Number) will be sent to applicants upon receipt of the applications.</p>
<p>4 WEEKS **(tuition fee deposit payment)</p>	<div style="border: 1px solid black; padding: 5px; text-align: center;">Successful Applicants to accept the offer within a four-week deadline</div> <p style="text-align: center;">↓</p> <div style="border: 1px solid black; padding: 5px; text-align: center;">Successful applicants to download the offer pack (accommodation, visa, tuition fee information etc.) – download link provided in the offer letter</div> <p style="color: red; font-size: small;">Applicants and agents will be able to view the progress of applications, accept offers and make payments online through MyNottingham.</p>	<p>Step 3 A decision will be made within ten days upon receiving the complete applications. For programmes that require an interview, the decision will be made after the interview session arranged by the relevant Schools. <i>*It can take up to three months for postgraduate research applications to be processed.</i></p> <p>Step 4 Successful applicants will receive a notification through email and will be able to login to MyNottingham to download the offer letter (hard copy is not provided). Please print out a copy of the offer letter for registration, visa or scholarship application purposes.</p> <p>Step 5 Offer holders will be given a four-week deadline to accept an offer and pay the tuition fee deposit of RM1,000 (Malaysian offer holders) or RM2,000 (International offer holders) through MyNottingham.</p>
<p>> 4 WEEKS (Offer Lapsed)</p>	<div style="border: 1px solid black; padding: 5px; text-align: center;">Reactivation of Lapsed Offers</div> <p>If an offer for a place is not accepted within the specified period, the offer will automatically lapse. A lapsed offer can be reactivated by emailing the Reactivation of Lapsed Offer Form together with the proof of payment of the reactivation fee to the Admissions Office.</p>	<p><i>**The tuition fee deposit is not applicable to postgraduate research applicants.</i></p> <p>Offer holders will only be able to apply for on-campus accommodation, student visa application and attend registration after the payment of tuition fee deposit has been made.</p> <p>Step 6 University of Nottingham Malaysia requires all offer holders to complete two different parts of the registration process – Part 1: Online Registration and Part 2: In Person Registration.</p>



Application and Acceptance Related Admissions Fees	
Application Fee	Malaysian Applicants RM100
	International Applicants RM200
Change Course/Deferment Fees	Malaysian Applicants RM50
	International Applicants RM100
Tuition Fee Deposit – not applicable to postgraduate research offer holders The University will refund the tuition fee deposit (minus administrative fee) if you have a conditional offer but fail to satisfy the academic conditions. Please note that any refund of the tuition fee deposit will only be considered once you have obtained a letter of rejection from the University. Malaysian Offer Holders – Tuition Fee Deposit (less RM150 administrative fee) International Offer Holders – Tuition Fee Deposit (less RM200 administrative fee) The deposit is non-refundable in any other circumstances and the request for the refund must be made within one (1) academic year.	Malaysian Offer Holders RM1,000
	International Offer Holders RM2,000
Reactivation of Lapsed Offer If an offer for a place is not accepted within the specified period (normally four-week deadline), the offer will automatically lapse. A lapse offer can be reactivated by paying the reactivation fee.	Malaysian Offer Holders RM150
	International Offer Holders RM200
Reinstate of Withdrawn Application Applications will be automatically withdrawn within the specified period (normally four-week deadline) if there are no replies receive from applicants on the request to submit pending documents. Applicants will also be able to request for a withdrawal of their applications. Withdrawn applications can be reinstated by paying the new application fee.	Malaysian Applicants RM100
	International Applicants RM200