



University of
Nottingham

UK | CHINA | MALAYSIA

HOW TO RENEW ITEM(S) ON LOAN

Revised since 25/08/2020



FLEXI LOAN 7-2-2

UNM LIBRARY

7

DAYS ⓘ

Days loan for books/AV items which **auto-renews** every day



2

DAYS ⓘ

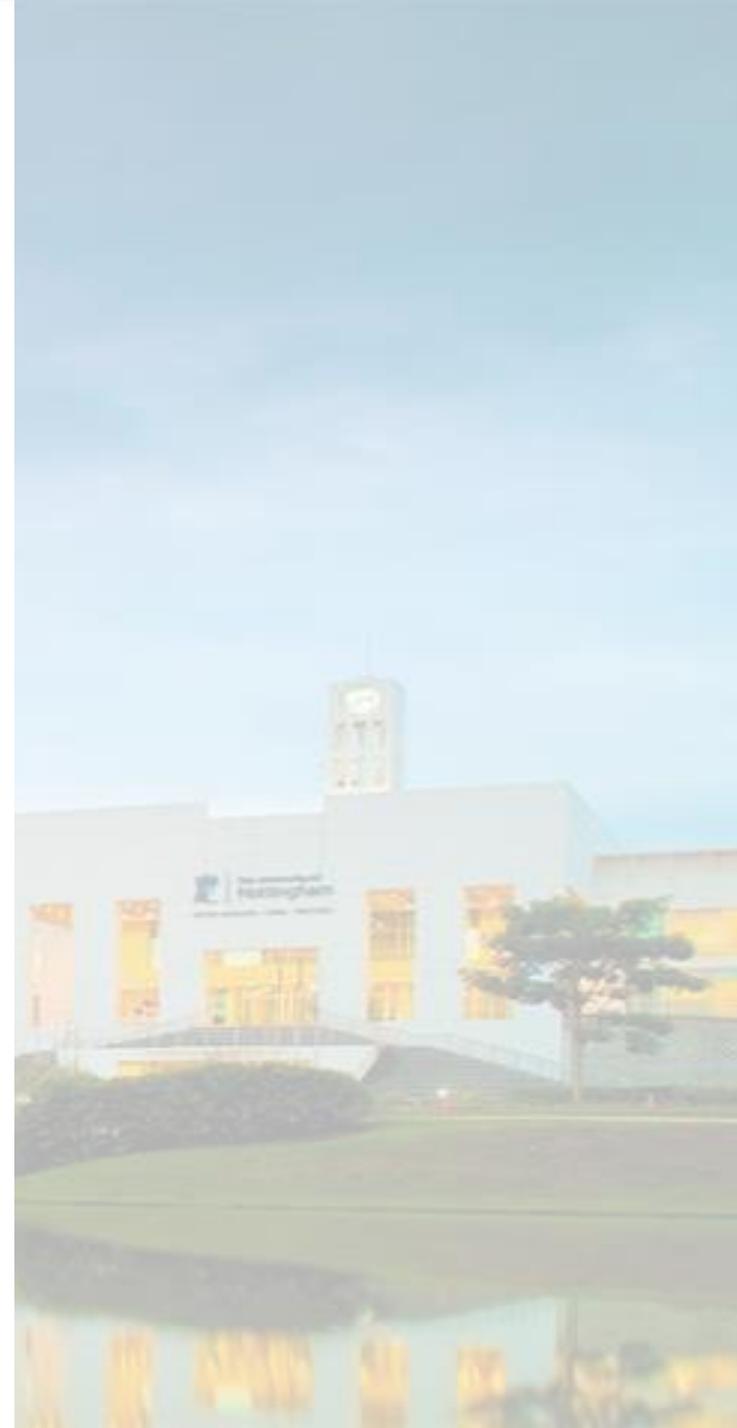
Days loan for highly **requested** library items.



2

DAYS ⓘ

Days to collect requested item at Customer Services Counter, after receiving **On Hold Shelf Letter** email



AUTO RENEWAL

- The **auto-renewals** happen daily for ordinary loans to keep a 7-day loan period **unless** :
 - Items recall by another patron
 - Overdue items
 - Account expired
 - Fine over than RM20



NUsearch

What are you looking for?

All items ▾ with the words ▾ anywhere in the record ▾

1. Go to <https://nusearch.nottingham.edu.my>
2. Click on 'Sign in' to renew item(s) on loan

Welcome to NUsearch Malaysia

NUsearch has been updated with new features.

NUsearch has been updated! Read about all the new features and enhancements in our [August release notes](#).

Due to scheduled maintenance, NUsearch may be unavailable weekly from 11pm Saturday to 2am Sunday.

News

The Library reopened on 1st July, with operation hours from 9am to 5.30pm, Monday - Friday. You are required to follow the [Library guideline](#) while visiting the library.

Services not available until further notice:

- Library-item hold request
- Meeting rooms
- KLTC Book Loan delivery

Follow us on [Twitter](#) for the latest updates about library and our support for your studies, teaching and research.

Where can I get help?

[Need help?](#) is always available from the NUsearch menu, and further help and support can be found on the [Library website](#).

Free e-resources available during the Covid-19 period

The Library has created an alphabetical [list](#) of free e-resources (e-books, streaming video, e-journals) during the Covid-19 period.

Access to the services may be limited in terms of number of titles, time, and other factors.

Library users/patrons who use them should take note of the publishers' terms and conditions, as well as policies on privacy and use of personal information.

NUsearch

What are you looking for?   [Advanced search](#)

All items ▾ with the words ▾ anywhere in the record ▾

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Where can I get help?

[University IT account](#)  

[Community borrowers](#) 

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Cancel

3. Select 'University IT account'



The University of
Nottingham

UNITED KINGDOM · CHINA · MALAYSIA

Welcome to The University of Nottingham's
Malaysia Campus' Shibboleth IDP Service

Login to NUsearch Malaysia

Username

Password

Login



University of
Nottingham

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NUsearch Malaysia is the library
search interface offered by the
Malaysia campus at the University of
Nottingham

- If you experience difficulty logging in please contact our IT Service Desk on +603 8924 8199 or [click here to email](#).
- Alternatively, **students** follow [this link](#) to visit our **student** self help password reset page.

4. Enter university **username** and **password**, then click '**Login**' button to proceed.

NUsearch

What are you looking for?



Advanced search

All items  with the words  anywhere in the record 

5. Click on drop down menu and select **'My Loans'** to view your library account

SIGNED IN AS:
MASLIA BINTI **KLTC, MOHD [Sign out](#)

 My Library Card

My Loans

My Requests

 Saved items

 Search history

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Example 1

RECALLED ITEM

OVERVIEW **LOANS** REQUESTS LIBRARY CHARGES BLOCKS & MESSAGES PERSONAL DETAILS

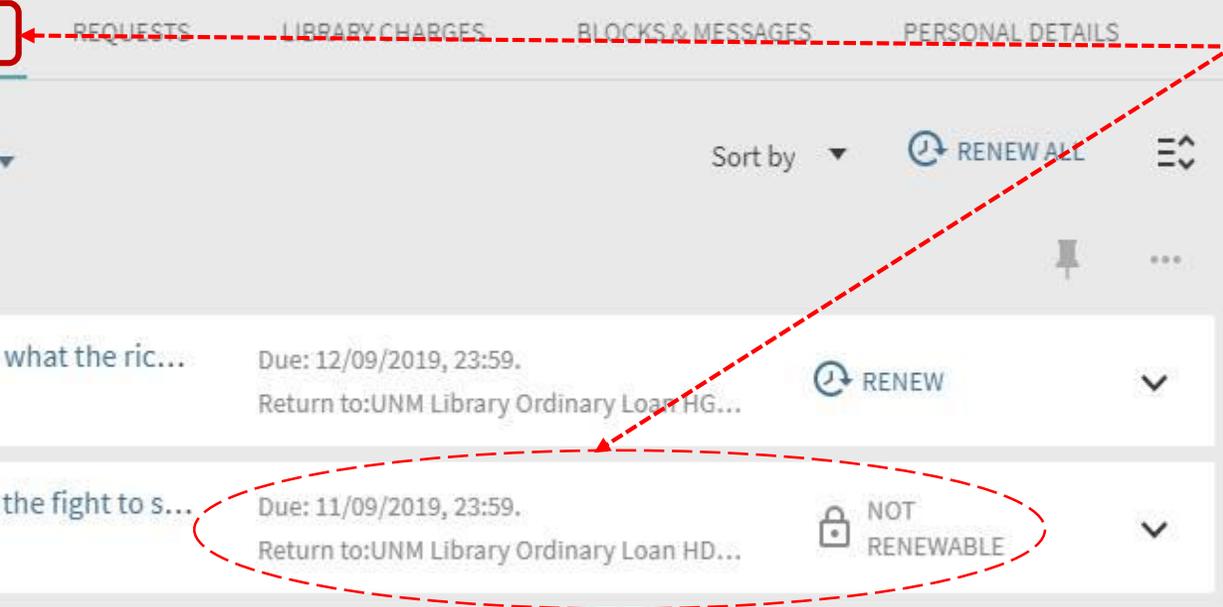
Loans Active loans

Sort by RENEW ALL

2 loans

1	Rich dad, poor dad : what the ric... Kiyosaki, Robert T.,	Due: 12/09/2019, 23:59. Return to:UNM Library Ordinary Loan HG...	RENEW	▼
2	Hot, hungry planet : the fight to s... Palmer, Lisa,	Due: 11/09/2019, 23:59. Return to:UNM Library Ordinary Loan HD...	NOT RENEWABLE	▼

The item that has been recalled and unable to renew in NUsearch. Please return the item before the due date



Example 2

OVERDUE ITEMS

OVERVIEW **LOANS** REQUESTS LIBRARY CHARGES BLOCKS & MESSAGES PERSONAL DETAILS

Loans Active loans Sort by

3 loans

1	Science fiction film : a critical introduction... Johnston, Keith M.,	Due: 11/09/2019, 23:59. Return to:UNM Library Ordinary Loan PN1995.9.S26...	NOT RENEWABLE	▼
2	Mixed media : moral distinctions in adverti... Bivins, Thomas H.	Overdue: 27/08/2019, 23:59. Potential fine: 6.00 MYR Return to:UNM Library Ordinary Loan P94 BIV	NOT RENEWABLE	▼
3	Wǒ Xiǎo Ma = am I small? / Philipp Winterb... Winterberg, Philipp.	Overdue: 27/08/2019, 23:59. Potential fine: 6.00 MYR Return to:UNM Library Ordinary Loan PZ7 WIN	NOT RENEWABLE	▼

The items is overdue and **all book unable to renew** in NUsearch

My Library Card

Once the overdue book has been returned, Please **click renew button** in Nusearch to activate auto renewal function

LIBRARY CHARGES BLOCKS & MESSAGES PERSONAL DETAILS

Sort by RENEW ALL

1	Science fiction film : a critical introduction... Johnston, Keith M.,	Due: 11/09/2019, 23:59. Return to:UNM Library Ordinary Loan PN1995.9.S26...	RENEW
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Click on '**Renew**' button to active the auto-renewal

My Library Card

OVERVIEW **LOANS** REQUESTS LIBRARY CHARGES BLOCKS & MESSAGES PERSONAL DETAILS

Loans Active loans ▾

Sort by ▾ RENEW ALL

1	Science fiction film : a critical introduction... Johnston, Keith M.,	Due: 11/09/2019, 23:59. Return to:UNM Library Ordinary Loan PN1995.9.S26...	RENEW	▾
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SIGNED IN AS:
MASLIA BINTI MOHD * **SIGN OUT**

- My Library Card
- My Loans
- My Requests
- Saved items
- Search history

Click on your name and **'Sign Out'** before you leave NUsearch

For any inquiries, please send email to libraryservices@nottingham.edu.my or refer to the Customer Services counter